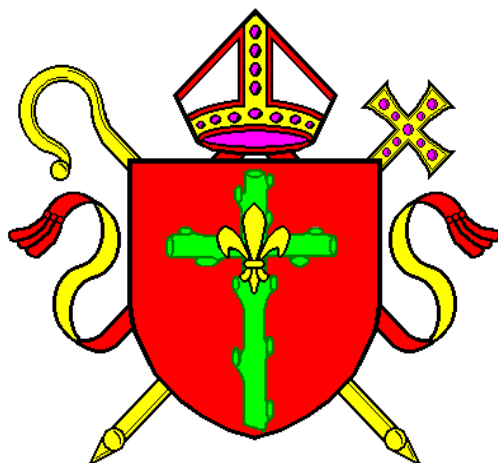


**ANNUAL REPORT FOR 2014**

**DIOCESE OF NOTTINGHAM**

**HISTORIC CHURCHES COMMITTEE**



## **REPORT FOR 2014**

### **DIOCESE OF NOTTINGHAM HISTORIC CHURCHES COMMITTEE**

The Committee met on four occasions during the year.

The membership of the Committee was as follows.

Rev Monsignor Canon T McGovern Prot Ap, Diocesan Administrator (Chairman)

Rev P McBrien BSc

Rev A Adkins MA PGCE VF

Rev A Axe OP Teachers Cert (Mancun) BA (Open) MA (Oxon) MA (London)

Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)

Mr Roy M Lewis BA (Hons) MA (Arch Cons) MRTPI IHBC

Mr R G Craig Dip Arch (Leic) RIBA MRTPI

Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac ACIOB MCIAT AABC RIBA

Rev Canon A Dolan MA STL

Ms Margaret Goodall MA (Oxon), MSocSc, IHBC

Mr N Leaney

Rev S Dye BA STB VF

Mrs Rachael Oxspring acted as Minutes Secretary and Administrator.

## **RESUME OF THE BUSINESS OF THE COMMITTEE:**

### **Meeting of Wednesday 2<sup>nd</sup> April 2014**

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – a detailed drawing is still awaited in order to consult the Statutory Bodies over the proposed new notice board to the main entrance.

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – a determination and faculty have been issued for the installation of remote control lighting hoists to the Blessed Sacrament Chapel and the Lady Chapel. Work to commence shortly.

**St Mary's, Derby** – Grade II\* Listing – various works to the Lady Chapel were considered at the last meeting and the parish was written to accordingly. The parish met the Chairman, Secretary and Administrative Secretary prior to this meeting in order to try and agree a way forward. It was agreed that the parish would obtain scaffolding prices with a view to an investigation into the historical ceiling decoration being undertaken. In relation to the other work the Architect would be asked to submit four sets of the paperwork in order that the statutory consultation process could commence.

**St Mary on the Sea, Grimsby** – Grade II Listing – the Chairman and Mr Walters visited the parish in January to agree how essential health and safety work could be addressed. This was presented to the Committee and approved. The meeting expressed its thanks to Mr Walters.

**Our Lady of Lourdes, Ashby de la Zouch** – Grade II Listing – like for like carpet replacement being undertaken.

**Our Lady of Lourdes, Ashby de la Zouch** – Grade II Listing – like for like repairs to the boundary wall to the west of the Church to commence shortly.

**St Mary's, Grantham** – Grade II Listing – as there are no changes proposed to the building's exterior the Committee had no observations to make on the proposal to convert a detached store into a hall.

**St Charles Borromeo, Hadfield** – Grade II Listing – further to its submission in September 2012 the parish has found an alternative digital organ it wishes to install. A lengthy discussion followed and the parish priest joined the meeting. It was agreed that the existing pipe organ, which is of excellent pedigree, needs playing more often than fortnightly. An application to use the organ restricted fund to buy a digital organ, rather than repair and restore the pipe organ, would have to be made to the Charity Commission. Should the music group require a complementary instrument they should continue to fund raise.

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – proposals to address the damp to the columns and the crypt previously received from the architect were discussed further. The Committee agreed using a lime wash rather than proposed Keim paint to the crypt would be

preferred, work to the floor around the columns was still needed and samples of the proposed materials and detailed drawings were required along with further research into the original decorative scheme.

**Holy Souls, Scunthorpe** – non statutory submission – the Committee commented on the proposal to install three new stained glass windows in the west wall of the Church to mark its centenary. The new designs contain no clear glass and will look significantly different and make the church darker. Following their installation there would be a lack of symmetry in the Church.

**St Mary and St Augustine, Stamford** – Grade II Listing – like for like repairs to the boundary wall, following damaged caused by a car, to commence shortly.

**St Mary and St Augustine, Stamford** – Grade II Listing – proposed redecoration scheme presented by Mr Leaney, HCC member, on behalf of the parish. This was well received and once finalised can go to statutory consultation.

**The Good Shepherd, Woodthorpe** – Grade II\* Listing – the electric underfloor heating system is starting to fail. The parish is contacting English Heritage informally for advice.

#### **Meeting of Wednesday 18<sup>th</sup> June 2014**

Sarah Finch, Development Officer of Heritage Lottery Fund East Midlands made a short presentation to the Committee on Grants for Places of Worship.

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – a detailed drawing is still awaited in order to consult the Statutory Bodies over the proposed new notice board to the main entrance.

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – the remote control lighting hoists to the Blessed Sacrament Chapel and the Lady Chapel have been installed. Adjustments are required to the hoist installed in the Lady Chapel before the certificate of completion can be signed.

**St Mary's, Derby** – Grade II\* Listing – Mr Leaney, HCC member, undertook investigatory work into the historical decoration of the Lady Chapel ceiling and an earlier scheme was discovered underneath layers of paint. Owing to one layer being particularly difficult to remove Mr Leaney suggested replicating the pattern on the surface. The colours, designs and counterchange could be matched exactly. In relation to the other work the paperwork is still awaited in order to commence the statutory consultation.

**St Mary on the Sea, Grimsby** – Grade II Listing – all health and safety work now completed apart from repairs to the terrazzo floor. The Committee suggested repairs be carried out in-situ or alternatively for a vinyl floor to be overlaid as a reversible temporary solution. The latter would require a faculty in the usual way.

**St Charles Borromeo, Hadfield** – Grade II Listing – further correspondence had been received from the parish taking issue with some of the points raised by the Committee at its last meeting. A professional consultant visited the parish on behalf of the Committee to inspect the pipe organ and after consideration the Committee upheld its previous views.

**St Barnabas Cathedral Nottingham** – Grade II\* Listing – a response is still awaited by the Committee to its comments on proposals to address the damp to the columns and the crypt previously submitted by the cathedral architect.

**St Mary and St Augustine, Stamford** – Grade II Listing – information is awaited from the parish on the final proposed redecoration scheme for the Church. Upon receipt the statutory consultation process can commence.

**The Good Shepherd, Woodthorpe** – Grade II\* Listing – the parish is exploring various options to address the failing heating including repairing the current system, laying a new system on top of the current floor, installing a gas fired wet system of radiators or a system fuelled by biomass.

**Our Lady of Lourdes, Ashby de la Zouch** – Grade II Listing – the existing boiler in the Choir Sacristy requires replacement. The work is regarded as like for like and no faculty will be required.

**St Charles Borromeo, Hadfield** – Grade II Listing – the parish would like to replace the current gas fired boilers feeding 16 cast iron radiators with fan assisted balance-flue heaters and was looking for approval in principle. The Committee expressed concern over this type of heating and recommended a heating engineer be consulted.

#### **Meeting of Wednesday 10<sup>th</sup> September 2014**

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – a detailed drawing is still awaited in order to consult the Statutory Bodies over the proposed new notice board to the main entrance.

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – the remote control lighting hoists to the Blessed Sacrament Chapel and the Lady Chapel have been installed. Adjustments have been made to the hoist installed in the Lady Chapel and the certificate of completion is awaited.

**St Mary's, Derby** – Grade II\* Listing – agreement has been reached to replicate the original decorative scheme discovered on the Lady Chapel ceiling. The architect has advised he wishes to revise and devise a complete colour scheme for the rest of the Chapel. The Committee suggested cleaning the walls only until such time as the parish wishes to commission investigatory work into the original decorative scheme lying underneath them. An alternative would be to apply a barrier to the walls to ensure no further damage to pre-existing schemes takes place. In addition any damage to the plaster must be kept to an absolute minimum when arranging for fitting the new lights. Four sets of the paperwork are still awaited in order to commence the statutory consultation.

**St Mary on the Sea, Grimsby** – Grade II Listing – the floor repairs are still outstanding. There has been a change of parish priest and the new priest will be written to with the Committee's advice.

**St Barnabas Cathedral Nottingham** – Grade II\* Listing – a response is still awaited by the Committee to its comments on proposals to address the damp to the columns and the crypt previously submitted by the cathedral architect.

**St Mary and St Augustine, Stamford** – Grade II Listing – information is awaited from the parish on the final proposed redecoration scheme for the Church. Upon receipt and subject to Mr Leaney's approval on behalf of the Committee the statutory consultation process can commence.

**St Charles Borromeo, Hadfield** – Grade II Listing – as reported previously the parish would like to replace the current gas fired boilers feeding 16 cast iron radiators with fan assisted balance-flue heaters and was looking for approval in principle. The Committee expressed concern over this type of heating and recommended a heating engineer be consulted. The parish responded to all of the Committee's points and advised there was now some urgency. The Committee accepted that the scheme was the least bad approach and awaited the outcome of the statutory consultation process. The parish was advised to consider installing a dehumidifier for the pipe organ to ensure any rapid rise and fall in temperature following the implementation of the new heating system and associated moisture does not cause further damage.

**All Saints, Hassop** – Grade I Listing – the parish is hoping to apply for a grant from the Heritage Lottery Fund to assist with various like for like repairs. The first stage is for the parish to obtain an architect's report on the condition of the building. Mr Rogan, architect, is visiting the parish shortly.

**The Good Shepherd, Woodthorpe** – Grade II\* Listing – following a survey by a heating engineer the parish has decided not to proceed with a new underfloor heating system. It will only provide a quarter of the heat required and will involve a huge amount of structural work with the removal of the concrete pew uprights which are integral to the floor. The parish would like to install fan assisted convector heaters to the perimeter aisles with high level pipework. This would be a wet system fed by two gas fired boilers. The Committee did not reach agreement and wished to visit the church to see if heat loss could be addressed and ensure the proposal was in keeping with this 1960s Gerard Goalen Church.

**St Mary's, Loughborough** – Grade II Listing - approval has been granted by the Local Authority to re-roof the presbytery. The work is regarded as like for like and as the presbytery is listed in its own right no faculty is required.

**St Mary's, Loughborough** – Grade II Listing – replacement of two boilers and associated works. This mainly like for like work was approved by the Committee and the statutory bodies are being consulted.

## **Meeting of Wednesday 3<sup>rd</sup> December 2014**

The meeting was held at The Good Shepherd Church, Woodthorpe.

**Cathedral Architect** – the Committee congratulated Mr Rogan, HCC member, on his appointment as Cathedral Architect for a five year term in place of Mr Mark Parsons.

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – the application for a notice board to the north porch has been withdrawn for the time being.

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – the remote control lightings hoists to the Blessed Sacrament Chapel and the Lady Chapel have been installed and the certificate of completion has been received.

**St Mary's, Derby** – Grade II\* Listing – proposed final drawings have been received for the work to the Lady Chapel. The architect advises that if the wash down to the Chapel walls above dado height does not give satisfactory results then they wish to paint them. If the original pattern is to be restored in the future it would presumably be replicated on the surface, rather than stripped back to the original and any chasings and drillings for the light fittings will not prevent this. The Committee agreed subject to Mr Leaney being consulted over paint types to ensure they are compatible and appropriate. The scheme can now go to the statutory bodies.

**St Mary on the Sea, Grimsby** – Grade II Listing – the parish is not in a position financially to address the general appearance of the floor but it has arranged for the loose floor tiles to be re-bedded to eliminate the health and safety risk.

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – the newly appointed Cathedral Architect will endeavour to resolve the damp to the columns and crypt once some more urgent matters have been addressed.

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – the newly appointed Cathedral Architect is applying to the WW1 Cathedral Repairs Grant scheme for the final January 2015 round of applications. The application is based around improvements to access and facilities for people with disabilities. If the grant application is successful the detail will be submitted to the Committee for its approval.

**The Good Shepherd, Woodthorpe** – Grade II\* Listing – a tour of the Church took place. The Committee was shown an example of the type of fan heaters proposed to replace the failing underfloor heating. A subcommittee will be formed to agree the exact location of the heaters and pipe runs and its proposals will be presented to the next full Committee meeting. Once agreed the statutory consultation process can commence.

**St Charles Borromeo, Hadfield** – Grade II Listing – the heating has been installed following the successful outcome of the statutory consultation and the issuing of a faculty.

**All Saints, Hassop** – Grade I Listing – the parish is hoping to apply for a grant from the Heritage Lottery Fund to assist with various like for like repairs. The first stage is for the parish to obtain an architect’s report on the condition of the building and various architects have been invited to tender.

**St Mary’s, Loughborough** – Grade II Listing – following the successful outcome of the statutory consultation a faculty has been issued for the replacement boilers and associated work.

**St Mary on the Sea, Grimsby** – Grade II Listing – the Committee approved the installation of a new boiler and associated works and the statutory bodies will be consulted.

**All Saints, Hassop** – Grade I Listing – the parish has received a legacy to upgrade the Church heating. Further information is awaited.

**St Barnabas Cathedral, Nottingham** – Grade II\* Listing – a like for like repair is to be carried out following the masonry cross falling from the north porch. It is believed the nearby false acacia tree was a contributing factor. Approval has been obtained from the Local Authority to remove the tree which is also growing against the listed boundary wall.

**St Mary’s, Loughborough** – Grade II Listing – a replacement sound system was approved by the Committee and the statutory bodies will be consulted.

**St Mary and St Augustine, Stamford** – Grade II Listing – an amended scheme for redecoration was considered by the Committee. Mr Leaney was particularly concerned with the proposals and it was agreed that the ceiling should be cleaned first as this will dramatically alter its appearance and therefore its relationship with the new scheme.

## **MEMBERSHIP**

- Rev Monsignor Canon T McGovern, Prot Ap, Diocesan Administrator, Parish Priest, HCC current Chairman, member of the Cathedral Chapter, Council of Priests (prior to the period of sede vacante), Committee for Ongoing Formation, Board of Directors, Bishops Council, Vice President of the Liturgical Commission and member of the Building and Sites Committee took over the chairmanship of the HCC following the resignation of Monsignor Moore.
- Rev P McBrien, BSc, Parish Priest, member of the Council of Priests, Liturgical Commission Secretariat, Departments of Art and Architecture Convenor, Formation, NDLC Periodical “Litnews”, editor Diocesan Year Book, former Information Officer, Master of Ceremonies. (*amateur heraldic designer*) and member of the Building and Sites Committee.
- Rev Canon A P Dolan, MA, STL, Parish Priest, former member and Co-Chairman of the Lincoln-Brugge-Nottingham Link Committee, Diocesan Archivist and Historian. (*French, German, Italian, Spanish & Flemish linguist*).



- Mr R G Craig, DipArch(Leics), RIBA, MRTPI, in lieu of a Local Planning Officer. Mr Craig is a practising Architect and Town Planner and was employed for a time as Conservation Officer for the Nottingham City Council during the late 1980s.

- Ms Margaret Goodall, MA(Oxon), MSocSc, IHBC, appointed to the HCC after consultation with the Joint Committee of National Amenity Societies (JCNAS). Churches Officer at the Victorian Society (1995-1999); Conservation Officer at the War Memorials Trust (2000-2003), 2003-2013 Senior Cathedrals Officer in the Cathedral and Church Buildings Division (Archbishops Council, Church of England) and Deputy Secretary of the Cathedrals Fabric Commission for England and since May 2013 Education and Training Manager at the Society for the Protection of Ancient Buildings (SPAB).

- Mr Roy M Lewis, BA (Hons), MA(Arch Consv), MRTPI, IHBC. BA (First Class Honours) Town and Country Planning, Trent Polytechnic, 1978. MA (Distinction) Architectural Conservation, De Montfort University, Leicester, 1996. Member of the Royal Town Planning Institute (MRTPI) since 1980. Member of the Institute of Historic Building Conservation (IHBC) since its inception in 1997. He sits on the East Midlands Branch Committee of the IHBC and represents the Institute nationally on the Urban Design Alliance (UDAL). He has been employed as a Conservation Officer for the following Local Authorities: Chesterfield Borough Council (1985-8), Gedling Borough Council (1988-9), Newark and Sherwood District Council (1989-2001). From 2001-2002, he worked as a consultant for Latham Architects, specialising in conservation and urban design. He is now in partnership – Grover Lewis Associates – actively involved in Town Planning and the Built Heritage matters.

- Mr Peter Rogan, BA DipArch(Leics) PGDipArchPrac ACIOB MCIAT AABC RIBA, as architect member. He is a Chartered Architect, Chartered Architectural Technologist and Architect Accredited in Building Conservation. CIAT East Midlands Committee Member 1996-2004 and Hon. Regional Secretary 1998-2004, representing the Institute on the East Midlands Construction Industry Council and winner of CIAT Gold Award in 1999. Member of SPAB and former East Midlands Committee member. Trustee of the Derbyshire Historic Buildings Trust and ordinary member of other amenity societies including the Nottinghamshire Buildings Preservation Trust, the Twentieth Century Society. Member of the Derby Diocesan Advisory Committee for the Care of Churches since 2004. He has worked in private architectural practice for over 20 years, predominantly in the care and sensitive redevelopment of historic buildings.

- Mr Nigel Leaney, Practising Artist/Craftsman and extremely talented and knowledgeable conservator.

- Rev Anthony Axe OP Teachers Cert (Mancun) BA (Open) MA (Oxon) MA (London), Parish Priest, representing a Religious Institute.

- Rev Alex Adkins MA PGCE VF, Parish Priest, representing the Diocesan Liturgical Commission.

- Edward S Poyser, BA FCA, Diocesan Financial Secretary, Fellow of the National Association of Goldsmiths (Full member as well as HCC Secretary).

- Rev Stephen Dye BA STB VF, Parish Priest, on the recommendation of the Council of Priests.

**LISTED BUILDINGS**

BUILDINGS LISTING GRADE	I	II*	II
Churches	1	3	17
Private Chapels	-	-	3
Presbyteries	-	-	11
Church Halls	-	-	1
Total Listed Buildings = 36			

During 2013 the Diocese was notified that St Joseph’s Church, Leicester was being considered by English Heritage for listing. No decision has been reached as yet.

**BUILDINGS CONSIDERED AS BEING WORTHY OF CONSIDERATION FOR LISTING AND REQUIRED TO APPLY TO THE HISTORIC CHURCHES COMMITTEE ON A NON STATUTORY BASIS BY THE BOARD OF DIRECTORS**

Churches	15
Private Chapels	-
Presbyteries and other structures	4
Church Halls	-
Total Buildings = 19	

**FINANCE**

The running costs of the Committee during the year 2014 are borne by the Diocese and are not separately identified. The Secretary and Administrator and Minutes Secretary are the only persons directly employed by the Diocese and encompass HCC matters in their normal duties as Diocesan Financial Secretary and Property Manager respectively.

**APPEALS**

None.

**ENCLOSURES**

Minutes of the meetings for the year ending 31<sup>st</sup> December 2014.

**RECORDS**

All Committee Records are available for Public Inspection by arrangement.

**OTHER MATTERS**

The meeting arrangements whereby the formal approval by the Diocesan Building and Sites Committee takes place in the morning and HCC considers applications, when required, of the same projects at its own meeting in the afternoon were continued.

**ANNUAL REPORT**

Signed by Rev Monsignor Canon T McGovern, Prot Ap, Diocesan Administrator  
Chairman

Signed: ..... Dated: .....

Signed by Edward S Poyser  
Secretary

Signed: ..... Dated: .....

# DIOCESE OF NOTTINGHAM

Historic Churches Committee

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**NOTTINGHAM ROMAN CATHOLIC  
DIOCESAN TRUSTEES  
WILLSON HOUSE  
DERBY ROAD  
NOTTINGHAM NG1 5AW**

Nottingham Roman Catholic Diocesan Trustees (Company Number 7151646 Charity Number 1134449)  
Registered Office: Willson House, 25 Derby Road, Nottingham, NG1 5AW

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**SUBJECT** Minutes of the Meeting of the Historic Churches Committee for the Diocese of Nottingham

**LOCATION** Mary Potter Room, Willson House, Derby Road, Nottingham

**DATE** Wednesday 2<sup>nd</sup> April 2014 at 1.30 pm

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1. **ARRIVAL** The meeting was opened with a prayer by the Chairman who welcomed committee members.
  
2. **PRESENT**
  - Rev Mons Canon T McGovern VG (Chairman)
  - Rev Canon A Dolan MA STL
  - Rev P McBrien BSc
  - Rev A Adkins MA PGCE VF
  - Rev S Dye BA STB VF
  - Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)
  - Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac  
ACIOB MCIAT AABC RIBA
  - Mr Nigel Leaney
  - Mr R G Craig Dip Arch (Leic) RIBA MRTPI

In attendance:  
Mrs Rachael Oxspring (Diocesan Property Department)
  
3. **APOLOGIES**
  - Rev A Axe OP
  - Mr Roy M Lewis BA(Hons) MA(Arch Cons) MRTPI IHBC
  - Ms Margaret Goodall – Joint Amenity Societies

#### 4. **MINUTES OF PREVIOUS MEETING – 27<sup>th</sup> November 2013**

The minutes of the previous meeting were approved and signed as correct by the Chairman.

#### 5. **MATTERS ARISING**

##### 5.1 **St Barnabas Cathedral, Nottingham – Grade II\* Listing**

A detailed drawing is still awaited in order to consult with the Statutory Bodies over the proposed new notice board to the main entrance.

##### 5.2 **St Barnabas Cathedral, Nottingham – Grade II\* Listing**

As reported previously a determination and faculty have been issued for the installation of remote control lighting hoists to the Blessed Sacrament Chapel and the Lady Chapel. Work to commence shortly.

##### 5.3 **St Mary's Church, Derby – Grade II\* Listing**

At the last meeting the Committee reached agreement over various matters and the parish was written to accordingly on 9<sup>th</sup> December 2013. A letter dated 10<sup>th</sup> February 2014 has been received from Mr Langtry-Langton and was circulated to the Committee with a draft reply.

It was reported that Mr George Boucher FRICS, on behalf of the parish, met the Chairman, the Secretary and Rachael Oxspring on 26<sup>th</sup> March 2014 and the following was agreed:

(1) Noting the problems with further decoration on the ceiling of the nave as well as part of the walls until investigations have taken place into the historical decorative scheme, George Boucher agreed to contact Mr Leaney with a view to carrying out some investigative work. Mr Leaney advised the Committee that Mr Boucher had contacted him and 3, may be 4, panels would need to be stripped in order to see the counterchange of any pattern. The work should only take one week. Mr Leaney is waiting to hear from Mr Boucher who is obtaining scaffolding prices and will then seek parish approval for this work. In principle the Committee will be happy to rely on Mr Leaney's advice over redecoration following investigatory work. This could form the basis of the statutory consultation.

(2) In relation to the other work, once four sets of the paperwork are received from Mr Langtry-Langton this will go to statutory consultation, providing that they are in accordance with what was agreed earlier by the HCC. The statutory bodies replies will be made available to the June meeting.

##### 5.4 **St Mary on the Sea, Grimsby – Grade II Listing**

Various works required following a Health & Safety Risk Assessment including the boxing in of heating pipes, repairs to steps, installation of handrails and floor repairs. HCC

requested further detail which was not forthcoming. The HCC Chairman visited the parish with Mr Howard Walters in January 2014 to agree the type of products that would be suitable and samples were finally received on 28<sup>th</sup> March 2014. Mr Walters joined the meeting and the repairs and internal handrails were approved. Planning permission will be needed for the external handrails. The meeting expressed its thanks to Mr Walters.

#### 5.5 **Heritage Lottery Fund – Grants for Places of Worship Workshop**

At HCC's invitation, Sarah Finch, Development Officer for Heritage Lottery Fund East Midlands, will be making a "short and snappy" 15 minute presentation to the committee on grants for places of worship. This will be at the June meeting.

### 6. **CORRESPONDENCE**

#### 6.1 - 6<sup>th</sup> December 2013 – **English Heritage**

Email from English Heritage Communication Team inviting comments on the DCMS' consultation document on proposed changes to how English Heritage delivers its services. Email forwarded to HCC members 9<sup>th</sup> December 2013.

#### 6.2 - 9<sup>th</sup> December 2013 – **English Heritage, Designation Co-ordinator – East**

Email from Patrimony Committee forwarding correspondence from English Heritage advising that St Mary's Church, Louth, and St Mary's Rectory, Louth, do not fulfil the criteria for listing.

#### 6.3 - 11<sup>th</sup> December 2013 – **Gracewing – A Glimpse of Heaven**

Email from Patrimony Committee attaching a flyer promoting the above publication at a special offer price. Email forwarded to HCC members 11<sup>th</sup> December 2013.

#### 6.4 - 17<sup>th</sup> January 2014 – **Society for Protection of Ancient Buildings**

Email from Maggie Goodall advising closing date for SPAB's John Betjeman Award 2014 is fast approaching. Email forwarded to HCC members 20<sup>th</sup> January 2014.

#### 6.5 - 20<sup>th</sup> January 2014 – **Heritage Forum Bulletin**

Email from Maggie Goodall forwarding Heritage Forum Bulletin which may be of interest. Email forwarded to HCC members 21<sup>st</sup> January 2014.

#### 6.6 - 31<sup>st</sup> January 2014 – **2014 HCC Annual Conference**

Email from Patrimony Committee attaching an outline of the day to pass on to committee members and anyone else who may be interested. Email forwarded to HCC members 31<sup>st</sup> January 2014.

#### 6.7 - 22<sup>nd</sup> March 2014 – **2014 HCC Annual Conference**

Email from Patrimony Committee attaching programme, booking form, etc for 2014 Conference at Bishops Stortford and St Edmund's College Ware on 15<sup>th</sup> May 2014. Email forwarded to HCC members 24<sup>th</sup> March 2014.

6.8 It was noted, in the Budget, that funding may be provided for Cathedrals. This information has been made available to the Cathedral Dean and he has since been in touch with the Patrimony Committee. Funding for resolving the problems with damp and redecoration of St Barnabas Cathedral would be very welcome.

## 7. SUBMISSIONS

### 7.1 **Our Lady of Lourdes, Ashby** – Grade II Listing

The parish has been out to tender and obtained three quotes to replace the Sanctuary Carpet. The (red) carpet is a like for like replacement and matches the carpets in the side chapels. The work is regarded as like for like and no faculty will be required.

### 7.2 **Our Lady of Lourdes, Ashby** – Grade II Listing

Repairs are required to the brick boundary wall to the west of the Church. The parish is proposing to use Bonsers who carried out the recent stonework repairs to the Church. The work is regarded as like for like and no faculty will be required.

### 7.3 **St Mary's, Grantham** – Grade II Listing

The parish is proposing to convert “the store”, a detached building that was originally built as a temporary church whilst the internal re-ordering was taking place in the 1960s, to a hall for use by Grantham & District Poverty Concern Group. The Group provides hot meals for the homeless and those suffering hardship and currently uses the parish hall. A kitchen and toilets would need building and the utilities separating. The building is located behind the listed Church. Photographs were provided. Canon Dolan advised the Committee that the toilets and kitchen would be constructed within the footprint of the store. Therefore although the building is within the curtilage of the listed Church as there are no changes proposed to its exterior the Committee had no observations to make on the proposal.

### 7.4 **St Charles Borromeo, Hadfield** – Grade II Listing

Further to its submission in September 2012 the parish has found an alternative digital organ it wishes to install. The proposed organ, a Johannes Ecclesia T370, would be sited at the east end of the south aisle. For the best sound the speakers would be placed at some height and Church Organ World advise the ideal location would be to place the ten main speakers on top of the swell box of the existing pipe organ chamber with the base speaker placed at floor level also on the balcony. All of the speakers would be covered in a special light coloured acoustic fabric not only to conceal the cones but also to protect them from damage and dust.

The existing pipe organ requires considerable restoration work to bring it up to an acceptable standard. The church advises it has every intention of keeping the pipe organ in a playable condition and any new digital instrument would be in addition to the existing pipe organ.

The proposal was sent to Father Stephen Dye by email in advance of the meeting so that he could review it.

He reported that the existing Hill, Norman & Beard pipe organ is of excellent pedigree but needs some work. Aistrup and Hind have quoted less than £40k to restore and repair it, significantly less than the firm used by the parish who also appear not to be accredited members of the Institute of British Organ Building. Unless it is played regularly it will deteriorate but it has the potential to last a great deal longer than would a modern digital organ. The suggestion of locating the 10 speakers on top of the pipe organ was not well received in case the vibrations damage the pipe organ. Father Stephen advised that contrary to the parish priest's email of 19<sup>th</sup> March 2014 he had not given approval to the new organ and neither had Aistrup and Hind. In addition it was advised that no one from Building and Sites had visited the church and approved the proposal.

The speakers and wiring of a digital organ would require HCC approval.

Canon Bowdren, parish priest, joined the meeting. He advised that the parish would continue to have the pipe organ maintained by a local company every six months but could not afford to have it restored. The parish music group had asked for the supplementary instrument and had pledged to contribute c£13k towards its purchase. The pipe organ is currently played approximately every 2 weeks at Sunday worship and the parish has three organists available.

A lengthy discussion followed and Canon Bowdren was advised of the Committee's discussions prior to his joining the meeting.

- a) The pipe organ needs playing more regularly than fortnightly.
- b) An application to use the organ restricted fund to buy a digital organ, rather than repair and restore the pipe organ, would have to be made to the Charity Commission and it seems unlikely that it would be approved.
- c) Should the music group require a complementary instrument they should continue to fund raise. They have already raised a substantial sum of money.

#### 7.5 **St Barnabas Cathedral, Nottingham** – Grade II\* Listing

Proposals to address the damp to the columns and the crypt have been received from the Cathedral Architect and were circulated to Mr Leaney in advance of the meeting for comment. Mr Leaney's comments were passed back to the Cathedral Architect who responded once again. This correspondence was circulated to the Committee prior to the meeting and is summarised below with the Committee's comments.

- Re-plaster Crypt Chapel using either Limelite, Keim renovating or natural hydraulic lime plaster. Redecorate with Keim vapour permeable mineral paint. *Mr Leaney strongly recommended using a lime wash rather than the proposed Keim paint.*

- Introduce a 300 wide 600mm deep gravel filled geotextile line trench around all eroding stonework features. Carefully diamond cut surrounding tile, marble and terrazzo floor finishes. Install an 'open textured' erosion resistant cut stone floor finish to surround all



eroding stone features. *Damp readings have been taken of the columns and the two columns that have been completely stripped of render, and are not surrounded on three sides by the Sanctuary, have dried out. The Committee believes that work to the floor around the columns is still needed in addition to the removal of the render. The Committee requires to see samples of the proposed materials and detailed drawings. (The current floor tiles are not original).*

- Remove ingrained paints from the exposed stonework to the entire column up to the capitals and across the archways along the nave colonnades.
- Carefully repair damaged stone column base details using matching stone indents carved to match existing decorative detail.
- The stonework is to be left exposed to the colonnades. Precise detail to be determined once all the paint layers have been removed. Further research of the original decorative scheme is required.

*The Cathedral Architect has not yet researched the original decorative scheme. Father McBrien advised of a painting in Cathedral House which shows the decorative scheme. The columns had leaves painted on them spiralling downwards. The present proposed work does not include redecoration. This will be the subject of a further application in due course. The Cathedral Architect advised that reinstating any decorative scheme would be impossibly expensive. Plain painting would be an option. The stone is not of a good enough quality to leave as a natural stone finish.*

#### 7.6 **Holy Souls, Scunthorpe** - Informal Submission (Taking Stock survey list)

The parish wishes to install three new stained glass windows in the west wall of the church to mark the centenary of the parish. After a period of consultation it has identified three saints it would like to commemorate; Saint Augustine Webster (local martyr and patron of parish primary school), Saint Jean Marie Vianney (patron saint of parish clergy in memory of the priests who have served in the parish over the past 100 years) and Saint (as he soon will be) Pope John Paul (someone from our own lifetime and to recognise the role of the Polish community in the parish). The designs have been made to fit in with the existing windows. Andrew Brepri of Lazenby Stained Glass is the designer. External wire protection is already in place. The Committee commented

- a) The new designs have no clear glass in them so will look significantly different from the existing stained glass windows.
- b) They will make the Church darker, although it was noted that a new lighting scheme had been installed.
- c) Following their installation there will be a lack of symmetry in the Church.

#### 7.7 **St Mary & St Augustine, Stamford** – Grade II Listing

The parish has appointed Messenger Construction, a local firm of builders who specialise

in working on old properties in the area, to carry out repairs to the boundary wall. This follows damaged caused last October by a car. The work is regarded as like for like and no faculty will be required.

**7.8 St Mary & St Augustine, Stamford – Grade II Listing**

The parish is proposing a scheme of redecoration and possible insulation to confessionals and additional sacristy furniture. Mr Leaney has visited the parish and advised over the redecoration and presented his proposals to the Committee.

The different shades of cream and grey applied to the main walls, doorways, windows reveals, main arch reveal, window frames and ovolo mouldings would give definition, accentuate the detail and catch the light. The central Sanctuary wall would be blue with the lettering that is currently illegible to the congregation picked out in gold leaf. Gold leaf would also be applied behind the tabernacle. The three granite columns that are painted white would be returned to a granite finish to match the others. The cornice fillets and Sanctuary ovolo moulding would be painted red. Mr Leaney would also be interested to see what is under the white paint of the beam in St Joseph's Chapel.

The parish is currently obtaining quotations for the redecoration, with which Mr Leaney has offered to help, and once the scheme is finalised can form the basis of a statutory consultation.

**8. DIOCESE OF NOTTINGHAM HCC ANNUAL REPORT FOR 2013**

The above report was issued to the Patrimony Committee and the other HCCs for information on 4<sup>th</sup> March 2014.

**9. LISTINGS**

**9.1 St Joseph, Goodwood Road, Leicester – possible listing**

Further to English Heritage's correspondence in December 2012, the Diocese wrote to English Heritage requesting an update. A reply has been received. English Heritage has put spot listings on hold recently owing to staff shortages and project priorities. It hopes to advise of a decision on whether to list St Josephs by May / June 2014.

**9.2 St Mary's Church & Presbytery, Marple Bridge – buildings of local or architectural interest**

Stockport Council wrote to the parish in July 2013, advising they were considering adding the church and presbytery to the local list. The Diocese emailed the Council for its decision in December 2013 and received a reply two months later. The buildings were added to the local list in early January 2014 and a formal letter is awaited.

**10. ANY OTHER BUSINESS**

10.1 **The Good Shepherd, Woodthorpe** – Grade II\* Listing

The underfloor heating is starting to fail and the parish would like advice on installing alternative heating. They really do not wish to replace the underfloor heating – the bench supports and floor are concrete. The current underfloor heating is like big electric blankets rather than a hot water based system. The

parish is approaching English Heritage informally for advice. Mr Rogan suggested the parish contact Richard Taylor of Cotgrave who, as Heating Advisor to the Anglican Dioceses of Derby, Leicester and Lincoln, is very familiar with the issues of heating historic church buildings. His email address is [r.taylor258@btinternet.com](mailto:r.taylor258@btinternet.com)

10.2 **St Charles Borromeo, Hadfield** – Grade II Listing

The parish is looking to sell its vacant and disused parish hall. The hall itself is not listed.

11. **MEETING DATES FOR 2014**

The remaining meeting dates for 2014 are:

Wednesday 18<sup>th</sup> June 2014 1.30pm

Wednesday 10<sup>th</sup> September 2014 1.30pm

Wednesday 3<sup>rd</sup> December 2014 1.30pm

As before, it is intended that these meetings be preceded by a light lunch at 1pm when we will be joined by the Building & Sites Committee members.

**Canon Dolan gave his apologies for the June 2014 meeting and Monsignor McGovern for the September 2014 meeting.**

12. **DISTRIBUTION OF MINUTES**

To all Committee Members and Rev John Guest, VG

13. **CONCLUSION**

The meeting closed at 3.10pm, the Chairman having thanked those members attending and wished all a safe journey home.

Signed ..... Date .....

# DIOCESE OF NOTTINGHAM

Historic Churches Committee  
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**NOTTINGHAM ROMAN CATHOLIC  
DIOCESAN TRUSTEES  
WILLSON HOUSE  
DERBY ROAD  
NOTTINGHAM NG1 5AW**

Nottingham Roman Catholic Diocesan Trustees (Company Number 7151646 Charity Number 1134449)  
Registered Office: Willson House, 25 Derby Road, Nottingham, NG1 5AW

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**SUBJECT** Minutes of the Meeting of the Historic Churches Committee for the Diocese of Nottingham

**LOCATION** Mary Potter Room, Willson House, Derby Road, Nottingham

**DATE** Wednesday 18<sup>th</sup> June 2014 at 1.30 pm

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1. **ARRIVAL** The meeting was opened with a prayer by the Chairman who welcomed committee members and guest Sarah Finch of the Heritage Lottery Fund.
  
2. **PRESENT**  
Rev Mons Canon T McGovern Prot Ap (Diocesan Administrator) (Chairman)  
Rev Canon A Dolan MA STL  
Rev P McBrien BSc  
Rev A Adkins MA PGCE VF  
Rev S Dye BA STB VF  
Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)  
Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac  
ACIOB MCIAT AABC RIBA  
Mr Nigel Leaney  
  
In attendance:  
Mrs Rachael Oxspring (Diocesan Property Department)
  
3. **APOLOGIES**  
Rev A Axe OP  
Mr Roy M Lewis BA(Hons) MA(Arch Cons) MRTPI IHBC  
Ms Margaret Goodall – Joint Amenity Societies  
Mr R G Craig Dip Arch (Leic) RIBA MRTPI

Sarah Finch, Development Officer of Heritage Lottery Fund East Midlands made a short presentation to the Committee on Grants for Places of Worship. Sarah focussed particularly on their repair scheme for places of worship but advised other grants were available and further information was available on the internet [www.hlf.org.uk](http://www.hlf.org.uk)

#### 4. **MINUTES OF PREVIOUS MEETING – 2<sup>nd</sup> April 2014**

The minutes of the previous meeting were approved and signed as correct by the Chairman.

It was agreed that the next meeting would be chaired by Father McBrien in Monsignor McGovern's absence.

#### 5. **MATTERS ARISING**

##### 5.1 **St Barnabas Cathedral, Nottingham – Grade II\* Listing**

A detailed drawing is still awaited in order to consult with the Statutory Bodies over the proposed new notice board to the main entrance.

##### 5.2 **St Barnabas Cathedral, Nottingham – Grade II\* Listing**

The remote control lighting hoists to the Blessed Sacrament Chapel and the Lady Chapel have been installed. Adjustments are required to the hoist installed in the Lady Chapel before the Certificate of Completion can be signed.

##### 5.3 **St Mary's Church, Derby – Grade II\* Listing**

Mr Leaney has attended St Mary's Derby to carry out investigatory work to the Lady Chapel nave ceiling and subsequently to meet representatives of the parish to report his findings. An original decorative scheme has been discovered underneath the layers of paint. There are some similarities in style and colour to the decorated ceiling over the Chapel's Sanctuary. Owing to one of the layers of paint being particularly difficult to remove Mr Leaney suggests replicating the pattern on the surface rather than trying to restore the original. The colours, designs and counterchange could be matched exactly. There is a firm in Newmarket that can provide the flat oil paints.

The parish seems in favour of this proposal and is currently obtaining quotations. Mr Leaney recommends that scaffolding is used for the work rather than the cherry picker proposed by the parish.

In relation to the other work, which was approved by the Committee at its meeting in November 2013, four sets of the amended paperwork are still awaited in order that it can consult the statutory bodies. It is presumed that this will be combined with the decorative scheme to the ceiling now that a way forward has been found.

The Committee agreed a letter should be sent to the parish priest advising how encouraged it was with Mr Leaney's report and recommending the parish contacts the Heritage Lottery Fund for grant aid as they are currently focussing on Derby City. The Committee looks

forward to receiving four sets of the final submission in order to consult the Statutory Bodies. In the meantime Mr Leaney will telephone Mr Boucher, of St Mary's parish, to update him.

**5.4 St Mary on the Sea, Grimsby – Grade II Listing**

Various works required following a Health & Safety Risk Assessment including the boxing in of heating pipes, repairs to steps and installation of handrails were agreed at the last meeting and have been completed. The only matter outstanding is the repair to the floor tiles. The tiles cannot be matched in size or colour. Mr Rogan suggested that the parish source a terrazzo floor repairer who could carry out repairs in-situ. The alternative would appear to be an entire new floor.

The Committee agreed with this or alternatively for a vinyl floor over-laid. The vinyl floor option would require a faculty. This would be reversible and a temporary solution to this health and safety problem.

**5.5 2014 HCC Annual Conference – Bishops Stortford and St Edmund's College, Ware**

Mr Poyser and Mr Walters attended the conference on 15<sup>th</sup> May 2014, which concentrated on available Lottery Fund grants. Next year's conference will be on 21<sup>st</sup> May 2015 and the Patrimony Committee is inviting suggestions as to its location, preferably in the Midlands or the North.

**5.6 St Charles Borromeo, Hadfield – Grade II Listing**

Following a submission to September 2012's meeting to purchase an Ahlborn-Galanti 3000 electronic organ and a submission to the last meeting to purchase a Johannus Ecclesia T370, the parish priest advised that the parish was now seeking agreement in principle to the purchase of a two-manual organ simply for accompaniment. Concern had previously been expressed that the purchase of a digital organ would lead to the very good quality pipe organ falling into disrepair. Following this request, on 6<sup>th</sup> June 2014 an email was received from Dr Le Blanc on behalf of St Charles Parish taking issue with some of the points raised in the letter sent on behalf of the Committee following April's Building and Sites and HCC meetings. Following receipt of this email David Butterworth, a professional consultant, visited Hadfield to inspect the organ. His interim report along with a provisional quotation from Aistrup & Hind to repair the organ at £34k, rather than £60k was circulated at the meeting along with Dr Le Blanc's email. The Committee approved a draft reply.

**5.7 St Barnabas Cathedral, Nottingham – Grade II\* Listing**

The Committee's comments from its last meeting regarding proposals to address the damp to the columns and the crypt were sent to the Cathedral Dean and Cathedral Architect on 7<sup>th</sup> and 16<sup>th</sup> April 2014 respectively and a reply is awaited. The Committee suggested that the Heritage Lottery Fund could be approached for grant aid regarding this essential structural work and the parish will be advised accordingly.

5.8 **St Mary & St Augustine, Stamford** – Grade II Listing

Information is awaited from the parish regarding the final proposed redecoration scheme for the Church. Upon receipt of this the statutory consultation process can commence. The parish is being assisted by Mr Leaney who visited the parish again this week. Mr Leaney is writing the specification in order that the parish can obtain like for like quotations. Four copies of the final scheme are required in order the statutory bodies can be consulted and Mr Leaney will assist with the information required. The parish has sought advice also from Mr Gillick.

5.9 **The Good Shepherd, Woodthorpe** – Grade II\* Listing

As reported to the last meeting, the underfloor heating is starting to fail. As suggested the parish has been in touch with Mr Richard Taylor who advises some of the Anglican Dioceses. He has been to site and has suggested a hole be excavated in the church floor. If asbestos is present it could give support to the parish's wish not to repair the current underfloor heating. Other suggestions have been an underfloor heating system be laid on top of the current floor, a gas fired wet system of radiators, or a system fuelled by biomass. Further information is awaited and it is hoped this may be available for the next meeting.

6. **CORRESPONDENCE**

6.1 - 3<sup>rd</sup> April 2014 – **SPAB (Society for Protection of Ancient Buildings)**

Email from SPAB advising they are holding an event “Conservation and Commemoration: a study day exploring the significance and stewardship of the architectural and memorial legacy of the War” on 19<sup>th</sup> June. Email forwarded to HCC members.

6.2 - 14<sup>th</sup> April 2014 – **Joint Committee of National Amenity Societies**

Email from Patrimony Committee forwarding correspondence from the Victorian Society advising this year's annual Joint Committee Nominees' Day is to be held on 10<sup>th</sup> May. Email forwarded to HCC members.

6.3 - 10<sup>th</sup> April 2014 – **English Heritage Angel Awards 2014**

Email from English Heritage inviting applications for the 2014 English Heritage Angel Awards. Email forwarded to HCC members 14<sup>th</sup> April 2014.

6.4 - 15<sup>th</sup> April 2014 – **Historic Religious Buildings Alliance**

Email from Patrimony Committee forwarding HRBA's invitation to a training day “Managing Major Building Projects in Places of Worship” on 24<sup>th</sup> June 2014. Email forwarded to HCC members.

6.5 - 25<sup>th</sup> April 2014 – **First World War Centenary Cathedral Repairs Fund**

Email from Patrimony Committee advising the First World War Centenary Cathedral Repairs Fund has commenced and is open for applications. Email forwarded to HCC members. The Cathedral Architect is applying on behalf of St Barnabas Cathedral.

- 6.6 - 9<sup>th</sup> June 2014 – **Glaziers Trust Policy Communication**  
Email from Patrimony Committee forwarding Glaziers Trust policy communication.  
Email forwarded to HCC members.
- 6.7 - 17<sup>th</sup> June 2014 – **National HCC Conference 2015**  
Email from Patrimony Committee advising that the date for next year’s HCC Conference is Thursday 21<sup>st</sup> May 2015. Suggestions for a venue are welcomed – midlands/north.

## 7. **SUBMISSIONS**

- 7.1 **Our Lady of Lourdes, Ashby** – Grade II Listing  
The parish has been out to tender and obtained two quotations for a replacement boiler to the Church. The boiler removal and replacement works are limited to the site of the existing boiler in the Choir Sacristy. The work will involve some asbestos removal - the asbestos linings in the door of the cupboard are to be removed. This work will not change the outward appearance of the cupboard. The work is regarded as like for like and no faculty will be required.
- 7.2 **St Charles Borromeo, Hadfield** – Grade II Listing  
The parish would like to replace the current gas fired boilers feeding 16 cast iron radiators with Temcana Kestrel fan assisted heaters as per St Mary Crowned Glossop which is also listed Grade II. These are balance-flued requiring a 107mm hole drilling through the wall for each heater. The current radiators do get hot but fail to heat the church. The parish would retain one boiler as it heats the presbytery. The parish is seeking agreement in principle and if it is received it will obtain a survey and quotation. The Committee expressed concern over this type of heating. The heaters are noisy and the rapid rise and fall in temperature can have a damaging effect on the building and its contents. The balanced flues are also unsightly. The Committee recommended obtaining a view from a heating engineer to see if the current system can be made to work effectively. Father McBrien suggested covering the radiators sympathetically and installing a fan to push the hot air out. Replacing the radiators with larger ones might also be sufficient, as the current ones appear rather small.

## 8. **LISTINGS**

- 8.1 **St Joseph, Goodwood Road, Leicester** – possible listing  
As advised at the last meeting, further to English Heritage’s correspondence in December 2012, the Diocese wrote to English Heritage requesting an update. They replied that they had put spot listings on hold recently owing to staff shortages and project priorities and hoped to advise of a decision on whether to list St Josephs by May / June 2014. To date no decision has been received.



**8.2 St Mary’s Church & Presbytery, Marple Bridge – buildings of local or architectural interest**

As advised at the last meeting, Stockport Council wrote to the parish in July 2013, advising they were considering adding the church and presbytery to the local list. The Diocese emailed the Council for its decision in December 2013 and received a reply two months later that the buildings were added to the local list in early January 2014. A formal letter is still awaited and a reminder has been sent.

**9. CATHEDRAL ARCHITECT**

Other dioceses appoint their Cathedral Architect for a 5 year term. The Committee agreed that this practice could be adopted by the Diocese of Nottingham. The Cathedral Dean will be written to accordingly.

**10. ANY OTHER BUSINESS**

There was no other business.

**11. MEETING DATES FOR 2014**

The remaining meeting dates for 2014 are:

- Wednesday 10<sup>th</sup> September 2014 1.30pm
- Wednesday 3<sup>rd</sup> December 2014 1.30pm

As before, it is intended that these meetings be preceded by a light lunch at 1pm when we will be joined by the Building & Sites Committee members.

**12. DISTRIBUTION OF MINUTES**

To all Committee Members and Rev John Guest

**13. CONCLUSION**

The meeting closed at 2.35pm, the Chairman having thanked those members attending and wished all a safe journey home.

Signed ..... Date .....

# DIOCESE OF NOTTINGHAM

Historic Churches Committee

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**NOTTINGHAM ROMAN CATHOLIC  
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NOTTINGHAM NG1 5AW**

Nottingham Roman Catholic Diocesan Trustees (Company Number 7151646 Charity Number 1134449)  
Registered Office: Willson House, 25 Derby Road, Nottingham, NG1 5AW

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**SUBJECT** Minutes of the Meeting of the Historic Churches Committee for the Diocese of Nottingham

**LOCATION** Mary Potter Room, Willson House, Derby Road, Nottingham

**DATE** Wednesday 10<sup>th</sup> September 2014 at 1.30 pm

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1. **ARRIVAL** The meeting was opened with a prayer by the Chairman of the meeting who welcomed committee members
  
2. **PRESENT**  
Rev P McBrien BSc (In the Chair)  
Rev A Adkins MA PGCE VF  
Rev S Dye BA STB VF  
Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)  
Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac  
ACIOB MCIAT AABC RIBA  
Mr Nigel Leaney  
Mr Roy M Lewis BA(Hons) MA(Arch Cons) MRTPI IHBC  
Ms Margaret Goodall – Joint Amenity Societies  
  
In attendance:  
Mrs Rachael Oxspring (Diocesan Property Department)
  
3. **APOLOGIES** Rev Mons Canon T McGovern Prot Ap (Diocesan Administrator)  
Rev Canon A Dolan MA STL  
Rev A Axe OP  
Mr R G Craig Dip Arch (Leic) RIBA MRTPI
  
4. **MINUTES OF PREVIOUS MEETING – 18<sup>th</sup> June 2014**

The minutes of the previous meeting were approved and signed by the Chairman subject to one alteration. At the last meeting it was agreed that the next meeting would be chaired by

Father McBrien in Monsignor McGovern's absence and that Father McBrien would be appointed Vice Chairman generally and not just for this meeting.

## 5. MATTERS ARISING

### 5.1 **St Barnabas Cathedral, Nottingham** – Grade II\* Listing

A detailed drawing is still awaited in order to consult with the Statutory Bodies over the proposed new notice board to the main entrance.

### 5.2 **St Barnabas Cathedral, Nottingham** – Grade II\* Listing

The remote control lighting hoists to the Blessed Sacrament Chapel and the Lady Chapel have been installed. Adjustments have been made to the hoist installed in the Lady Chapel and the Certificate of Completion is awaited.

### 5.3 **St Mary's Church, Derby** – Grade II\* Listing

In relation to the work, which was approved by the Committee at its meeting in November 2013, four sets of the amended paperwork are awaited from the architect, Mr Langtry-Langton, in order that it can consult the statutory bodies.

As reported to the last meeting, following the parish agreeing to the investigatory work to the nave ceiling, an original decorative scheme has been discovered. Agreement has been reached to replicate this pattern on the surface, subject to statutory consultation. However a letter was received from Mr Langtry-Langton the previous day advising that now that the nave ceiling had been agreed he will look to revise and devise a complete colour scheme for the rest of the Chapel. This letter was circulated to the Committee. At its meeting in November 2013 the Committee agreed that it would not approve any further painting until investigations had been undertaken into the original decorative schemes lying underneath. From old photos it is believed that the walls were originally decorated. The architect's original scheme had proposed the nave walls be painted buttermilk.

Mr Langtry-Langton also mentioned that Mr Leaney should be paid for the work he had done. Mr Leaney advised he did not wish to be paid, but his out of pocket expenses could be covered by the parish.

A draft reply from the Committee to Mr Langtry-Langton will be circulated prior to sending and will suggest cleaning the walls only until such time as the parish wishes to commission investigatory work into the original decorative scheme lying underneath. A specification for cleaning will be enclosed, provided by Mr Leaney. Ms Goodall suggested as an alternative to cleaning, the application of a barrier to the walls to ensure no further damage to pre-existing schemes takes place and Mr Leaney advised the use of flat oil paints would be an option as these are the easiest to lift at a later date.

The letter will also advise the architect that when arranging for fitting the new lights, which are still subject to approval by the statutory bodies, he must ensure any damage to the plaster is kept to an absolute minimum and make proposals about the placing of the

electric cables.

**5.4 St Mary on the Sea, Grimsby – Grade II Listing**

As reported previously some of the floor tiles are damaged and cannot be matched in size or colour. The Committee agreed at its last meeting that the options available to the parish were to source a terrazzo floor repairer who could carry out repairs in-situ, replace the floor in its entirety or alternatively for a vinyl floor to be over-laid. This would be reversible and a temporary solution to this health and safety problem. The latter two options would require a faculty. There has since been a change of Parish Priest and Father Earley is to be advised of this.

**5.5 St Barnabas Cathedral, Nottingham – Grade II\* Listing**

The Committee's comments from its April 2014 meeting regarding proposals to address the damp to the columns and the crypt were sent to the Cathedral Dean and Cathedral Architect on 7<sup>th</sup> and 16<sup>th</sup> April 2014 respectively and a reply is still awaited. Item 6.2 below also refers.

**5.6 St Mary & St Augustine, Stamford – Grade II Listing**

Information is awaited from the parish regarding the final proposed redecoration scheme for the Church. The parish has been assisted by Mr Leaney. Upon receipt of this and subject to Mr Leaney's approval on behalf of the Committee, the statutory consultation process can commence.

**6. CORRESPONDENCE**

**6.1 - 20<sup>th</sup> June 2014 – Best Church Architecture Awards**

Email from Patrimony Committee forwarding a press release from the National Churches Trust and the Ecclesiastical Architects and Surveyors Association about these awards with a deadline for entries of 3<sup>rd</sup> October 2014. Email forwarded to HCC members.

**6.2 - 10<sup>th</sup> July 2014 - First World War Centenary Cathedral Repairs Fund**

Email from Cathedral Dean, St Barnabas Cathedral, forwarding letter from the Chairman of the Expert Panel advising that the Cathedral's application for feasibility work on damp penetration had not been successful as it did not meet the minimum grant amount of £10,000 as set out in the guidance for the grant scheme.

**6.3 - 21<sup>st</sup> July 2014 – Mr Peter Langtry-Langton**

Note from Mr Langtry-Langton enclosing a letter and photograph from the Chief Executive of English Heritage to Mr Langtry-Langton – “some provenance for the HBC”. This was circulated at the meeting.

**7. SUBMISSIONS**

**7.1 St Charles Borromeo, Hadfield – Grade II Listing**

As reported to the last meeting the parish wishes to replace the current gas fired boilers feeding 16 cast iron radiators with Temcana Kestrel fan assisted heaters or similar. The parish has responded to all the points raised by this Committee and Buildings and Sites and

these were circulated at the meeting. Other Diocesan Surveyors and Monsignor Moore have been consulted over the proposal and the consensus of opinion seems to be that there is no easy way to heat a substantial Victorian church and the system proposed is as good as any.

Whilst previously the parish was seeking approval in principle it transpires that the Parish is very keen to replace the Church heating before winter and therefore there is now some urgency. In view of this the statutory consultation process has commenced to run alongside the HCC application. The Committee accepted that the scheme was the least bad approach. It would like to see the heaters painted the same colour as the walls and approval was given. The outcome of the statutory consultation is now awaited.

The parish is also to be advised to consider installing a humidifier in the pipe organ to ensure any rapid rise and fall in temperature following the implementation of the new heating system and associated moisture does not cause further damage.

#### 7.2 **All Saints, Hassop** – Grade I Listing

The parish has provided a report following a visual inspection carried out by two members of the Parish Pastoral Council. The parish is hoping to apply for a grant from the Heritage Lottery Fund to assist with various repairs. Mr Rogan has arranged to visit the parish on 15<sup>th</sup> September. The first stage is for the parish to obtain an architect's report on the condition of the building and in particular the need for any urgent structural repairs. The parish is keen to keep the Diocese and in particular this Committee updated as the matter progresses. Any repairs will be like for like.

#### 7.3 **The Good Shepherd, Woodthorpe** – Grade II\* Listing

As reported to the last meeting the electric underfloor heating system is starting to fail and the parish has been looking at various options. A consultant, recommended by a member of the HCC, has visited the parish to offer advice. The parish priest is keen to install a conventional gas fired central heating system with radiators. Some of the parishioners are keen on a new underfloor heating system and others on using renewable energy – a biomass system has been discussed.

Following a survey by a heating engineer the parish has decided that the installation of a new underfloor heating system is not the best option. It will only provide a quarter of the heat required and will involve a huge amount of structural work with the removal of the concrete pew uprights which are integral to the floor.

The current proposal is instead to install fan assisted convector heaters to the perimeter aisles with the pipework at high level. This would be a wet system fed by two gas fired boilers. The heaters have variable fan speeds so that noise should not be a problem when the Church is in use. The Committee did not reach agreement and wished to visit the Church to see if heat loss could be addressed and ensure that the proposal is in keeping with this 1960s Gerard Goalen Grade II\* Listed Church. The Vice Chairman will discuss a visit with the Parish Priest and it may be that the next Committee meeting can be held there.

7.4 **St Mary's, Loughborough – Grade II Listing**

The parish has obtained approval from the Local Authority to re-roof the presbytery at St Mary's. The existing tiles are to be re-used and the Council has required insulation be included. The work is considered like for like and as the presbytery, attached to the Church, is listed in its own right, it does not require an HCC faculty.

7.5 **St Mary's Loughborough – Grade II Listing**

St Mary's Church currently has two gas boilers providing heating and hot water to the Church and attached Presbytery. One boiler is located in a small boiler house in the rear courtyard and the other is located in the cellar beneath the presbytery. Both boilers need replacing as they are unreliable and likely to fail. When the work is undertaken some ventilation issues and non-regulation pipework must also be addressed.

The parish has already consulted the Local Authority who advise that the work must include the provision of a new gas supply and meter running from the main road to the boiler house on the east side of the Church. The new main will enter under a courtyard gate will proceed for some 4 meters under the surface of the courtyard to a connection within the boiler house, without disturbing the church or presbytery.

The parish is keen to place the order as soon as possible and therefore the statutory consultation process has commenced to run alongside the HCC application. The Committee approved this mainly like for like work and commented that the new flues would be an improvement, as flues have reduced in size over the years. The outcome of the statutory consultation is now awaited. Charnwood Borough Council has written in support of the proposed work.

8. **LISTINGS**

8.1 **St Joseph, Goodwood Road, Leicester – possible listing**

To date no decision has been received from English Heritage. This has been ongoing since December 2012.

8.2 **St Mary's Church & Presbytery, Marple Bridge – buildings of local or architectural interest**

To date no formal letter has been received from the Council confirming that the church and presbytery were added to the local list in January 2014.

8.3 **Leicester City Council – Proposed inclusion on Local Heritage Asset Register**

The Council has written to the Diocesan Administrator advising the following properties are to be included on Leicester City Council's new Local Heritage Asset Register. (Some of these properties were already identified by the Council as being of local interest).

- St Peters Church, Hinckley Road, Leicester
- St Patricks Church, Beaumont Leys Lane, Leicester

- Our Lady of Good Counsel, Gleneagles Avenue, Leicester
- St Josephs Church, Uppingham Road, Leicester
- Mother of God, New Parks Boulevard, Leicester
- St Thomas More, Knighton Road, Leicester

**9. CATHEDRAL ARCHITECT**

The Cathedral Dean has approached various architects accredited in building conservation, including Mr Rogan who sits on this Committee, with a view to making an appointment for a 5 year term. Sophie Andreae of the Patrimony Committee has offered to help the Cathedral Dean with the selection process.

**10. ANY OTHER BUSINESS**

The Committee was supportive of a suggestion that all parishes in the diocese with buildings listed at higher than Grade II should consider retaining a suitably qualified architect.

A suitably qualified architect would consider and present proposed work with an architectural bias, rather than a heating engineer for example that would be looking for the shortest pipe runs and the most effective heating system without taking into account the building's design.

**11. NEXT MEETING**

The remaining meeting date for this year is Wednesday 3<sup>rd</sup> December 2014. The meeting will commence at 1.30pm at Willson House, preceded by a light lunch at 1pm when we will be joined by the Building & Sites Committee members. However should the location change members will be advised in good time of the venue and time.

**12. MEETING DATES FOR 2015**

The meeting dates for 2015 are:

- Wednesday 4<sup>th</sup> March 2015
- Wednesday 27<sup>th</sup> May 2015
- Wednesday 16<sup>th</sup> September 2015
- Wednesday 2<sup>nd</sup> December 2015

All commencing at 1.30pm in the Mary Potter Room, Willson House and preceded by a light lunch at 1.00pm.

**13. DISTRIBUTION OF MINUTES**

To all Committee Members and Rev John Guest

14. **CONCLUSION**

The meeting closed at 2.45pm, the Chairman of the meeting having thanked those members attending and wished all a safe journey home.

Signed ..... Date .....



# DIOCESE OF NOTTINGHAM

Historic Churches Committee  
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**NOTTINGHAM ROMAN CATHOLIC  
DIOCESAN TRUSTEES  
WILLSON HOUSE  
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NOTTINGHAM NG1 5AW**

Nottingham Roman Catholic Diocesan Trustees (Company Number 7151646 Charity Number 1134449)  
Registered Office: Willson House, 25 Derby Road, Nottingham, NG1 5AW

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**SUBJECT** Minutes of the Meeting of the Historic Churches Committee for the Diocese of Nottingham

**LOCATION** The Good Shepherd, Woodthorpe, Nottingham

**DATE** Wednesday 3<sup>rd</sup> December 2014 at 2.00pm

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1. **ARRIVAL** The meeting was opened with a prayer by the Chairman of the meeting who welcomed committee members

2. **PRESENT** Rev P McBrien BSc (In the Chair)  
Rev A Adkins MA PGCE VF  
Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)  
Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac  
ACIOB MCIAT AABC RIBA  
Mr Nigel Leaney  
Rev Canon A Dolan MA STL  
Rev A Axe OP

In attendance:  
Mrs Rachael Oxspring (Diocesan Property Manager)

3. **APOLOGIES** Rev Mons Canon T McGovern Prot Ap (Diocesan Administrator)  
Mr R G Craig Dip Arch (Leic) RIBA MRTPI  
Mr Roy M Lewis BA(Hons) MA(Arch Cons) MRTPI IHBC  
Ms Margaret Goodall – Joint Amenity Societies  
Rev S Dye BA STB VF

4. **MINUTES OF PREVIOUS MEETING – 10<sup>th</sup> September 2014**

The minutes of the previous meeting were approved and signed as correct by the Chairman.

## 5. **DECLARATION OF NON PECUNIARY INTERESTS**

Mr Peter Rogan has been appointed as Cathedral Architect, as reported at Item 10, and therefore he has an interest at items 6.1, 6.2, 6.5, 6.6 & 8.3. The Committee's congratulations were offered to Mr Rogan at his appointment as Cathedral Architect.

In line with revised Charity Commission guidance, members were specifically invited to advise any further conflict of interest and none were forthcoming.

## 6. **MATTERS ARISING**

### 6.1 **St Barnabas Cathedral, Nottingham** – Grade II\* Listing

The application for a noticeboard to the north porch of the Cathedral has been withdrawn for the time being.

### 6.2 **St Barnabas Cathedral, Nottingham** – Grade II\* Listing

The remote control lighting hoists to the Blessed Sacrament Chapel and the Lady Chapel have been installed and the Certificate of Completion has been received.

### 6.3 **St Mary's Church, Derby** – Grade II\* Listing

In relation to the work, which was approved by the Committee at its meeting in November 2013, four sets of the amended paperwork are awaited from the architect, Mr Langtry-Langton, in order that it can consult the statutory bodies. It will be combined with the decorative scheme to the ceiling now that a way forward has been found. A letter dated 7<sup>th</sup> October 2014 has been received from Mr Langtry-Langton and was circulated in advance of the meeting. Proposed final drawings have also been delivered by Mr Langtry-Langton and were available at the meeting. In addition a four page report was received by email from Mr Langtry-Langton the day before the meeting for comments and will be circulated with the minutes. Mr Langtry-Langton advises that if the wash down to the Chapel walls above dado height does not give satisfactory results, especially as there is likely to be some damage to the walls from re-wiring and drilling for the light fittings, they would be painted a pale ochre. If at some point in the future the parish wishes to restore the original pattern of the upper walls, this would presumably be by replicating the original pattern on the surface, as per the ceiling panels, rather than stripping back to the original and therefore Mr Langtry-Langton does not believe the drillings and chasings for the new light fittings would prevent this. The Committee agreed that this could now go to the Statutory Bodies for their consideration, however the parish and its architect must consult Mr Leaney over paint types to ensure they are compatible and appropriate.

### 6.4 **St Mary on the Sea, Grimsby** – Grade II Listing

As reported previously some of the floor tiles are damaged and cannot be matched in size or colour. The Committee agreed at its last meeting that the options available to the parish were to source a terrazzo floor repairer who could carry out repairs in-situ, replace the floor in its entirety or alternatively for a vinyl floor to be over-laid. This would be reversible and a temporary solution to this health and safety problem. The latter two options would require a faculty. There has since been a change of Parish Priest. The

parish is not in a position financially at the moment to address the general appearance of the floor but it has arranged for the loose tiles to be re-bedded to eliminate the health and safety risk.

**6.5 St Barnabas Cathedral, Nottingham – Grade II\* Listing**

The Committee's comments from its April 2014 meeting regarding proposals to address the damp to the columns and the crypt were sent to the Cathedral Dean and the then Cathedral Architect on 7<sup>th</sup> and 16<sup>th</sup> April 2014 respectively and a reply was never received. Mr Rogan, newly appointed Cathedral Architect, will endeavour to bring this matter to a satisfactory conclusion once some more urgent matters have been dealt with. Father McBrien advised that marks have appeared on the marble flooring to the north side of the Cathedral and Mr Rogan will look at this when he is next on site.

**6.6 St Barnabas Cathedral Nottingham – Grade II\* Listing**

The new Cathedral Architect is applying to the WW1 Cathedral Repairs Grant scheme for the final January 2015 round of applications. (The previous application failed partly for technical reasons). The application is based around improvements to access and facilities for people with disabilities. Mr Rogan presented his proposals to the Committee for their information and comment and the papers will be circulated with these minutes. In summary proposals include ramp access to the north porch Derby Road entrance, work to level the paths and increase grip, actuators fitting to the north and south entrance doors, accessible WC off south porch, repair work to drainage and rainwater goods and a stair climber lift to the Sanctuary. Fr McBrien will provide a brief history of the Cathedral which may assist with this application. Fr McBrien also suggested the lift be sited on the North Transept rather than the South Ambulatory as this gives more direct access to the altar. If the grant application is successful the detail would be submitted to the Committee for its approval.

Canon Dolan and Fr Adkins left the meeting and the meeting became inquorate.

**6.7 The Good Shepherd, Woodthorpe – Grade II\* Listing**

(This item was in fact discussed before item 6.4). As discussed at the last meeting the underfloor heating system is starting to fail and the parish has been looking at various options. Following a survey by a heating engineer the parish has decided that the installation of a new underfloor heating system is not the best option. It will only provide a quarter of the heat required and will involve a huge amount of structural work with the removal of the concrete pew uprights which are integral to the floor. The current proposal is to install fan assisted convector heaters to the perimeter aisles with the pipework at high level. This would be a wet system fed by two gas fired boilers. The heaters have variable fan speeds so that noise should not be a problem when the Church is in use. At its last meeting the Committee was not able to reach agreement and wished to visit the Church to see if heat loss could be addressed and ensure that the proposal was in keeping with this 1960s Gerard Goalen Grade II\* Listed Church. A tour of the Church took place accompanied by Mr Reynolds and Mr Dale representing the parish. The Committee was shown an example of the type of heater proposed and it was confirmed that it could be painted to blend in with the walls. The Committee agreed that it would be appropriate for

the pipework to be exposed and drawings are to be provided by the heating engineer to show the exact location of the heaters and pipe runs for a subcommittee of the HCC to consider, comprising Father McBrien, Mr Rogan and if possible Mr Lewis. It is proposed that the new gas boilers would be sited in the existing boiler room. The parish proposes to insulate the perimeter aisle ceilings with 2” of Celotex insulation board. This would have to be covered over with plasterboard and then painted and would considerably change the appearance of the Church. The Committee did not feel that this was a benefit and will discuss this further with the parish. Mr Reynolds advised that the asbestos insulation had been removed from the church ceiling some time ago. A query was raised about the over door heater and related electrical conduit which appeared to have been installed without HCC permission. It was not clear if it would still be required but if so should be the subject of a separate application. The Chairman queried if the Sanctuary Lamp had been changed. Once the location of the pipe runs and heaters have been agreed the statutory bodies can be consulted.

**6.8 St Charles Borromeo, Hadfield – Grade II Listing**

The installation of 9 Drugasar Kamara powered flue heating units has been completed following the successful outcome of the statutory consultation and the issuing of a Faculty. Neither English Heritage nor The Victorian Society wished to comment. High Peak Borough Council advised that if the flues could be finished in a stone colour that would lessen their visual impact. The Committee had asked that the heaters be painted the same colour as the walls and that the parish considers installing a dehumidifier in the pipe organ to ensure the rapid rise and fall in temperature and associated moisture does not cause further damage. The Certificate of Completion is awaited from the parish. The parish priest has reported informally that the church is now warm.

**6.9 All Saints, Hassop – Grade I Listing**

As reported at the last meeting the parish is hoping to apply for a grant from the Heritage Lottery Fund to assist with various repairs. The first stage is for the parish to obtain an architect’s report on the condition of the building and in particular the need for any urgent structural repairs. The parish has approached various architects and the results of this tendering process are awaited. The parish is keen to keep the Diocese and in particular this Committee updated as the matter progresses. Any repairs will be like for like to this, the only Grade I listed church in the Diocese.

**6.10 St Mary’s Church, Loughborough – Grade II Listing**

At its last meeting the Committee approved this mainly like for like work, replacing two boilers and associated works. Following the successful outcome of the statutory consultation a Faculty has now been issued and an order has been placed by the parish.

**7. CORRESPONDENCE**

**7.1 - 14<sup>th</sup> October 2014 – Government Approval of Changes to English Heritage**

Email from English Heritage advising final Government approval for the separation of English Heritage into two organisations that will come into effect from 1<sup>st</sup> April 2015. Email forwarded to HCC members 15<sup>th</sup> October 2014.

7.2 - 5<sup>th</sup> November 2014 – **SPAB’s John Betjeman Award 2015**  
Email from Maggie Goodall advising that entries are now invited for the 2015 awards.  
Email forwarded to HCC members.

7.3 - 5<sup>th</sup> November 2014 – **The Presidents’ Award 2014**  
Email from National Churches Trust advising that the new hall built at St Joseph’s Roman Catholic Church in Derby has won The Presidents’ Award for new church architecture. The Presidents’ Award is presented annually on behalf of the Ecclesiastical Architects and Surveyors Association President and the National Churches Trust’s Joint Presidents, the Archbishops of Canterbury and York. Email forwarded to HCC members.

## 8. **SUBMISSIONS**

### 8.1 **St Mary’s Grimsby – Grade II Listing**

The Church boiler has finally been condemned and the only heat in the Church is from two gas powered blow heaters. The old boiler is housed in the cellar and following a health and safety risk assessment is not considered a suitable or safe location for the new boiler to be located. John Halton Design is making an application for Listed Building Consent as the installation of a new boiler will involve remedial works to the outbuilding that will house the boiler and a new flue. The outbuilding already houses the presbytery boiler. The parish advises that the existing radiators and pipework in the Church will be used. Photographs and drawings were available at the meeting. The route of the gas pipes from the outbuilding to the cellar, which are no longer required, will be used for the pipework to connect the proposed new boiler to the existing radiators and pipework. The existing unsightly metal flue will be removed. The Committee was happy with these proposals and it can go to Statutory Consultation.

### 8.2 **All Saints, Hassop – Grade I Listing**

The parish has received a legacy for the upgrading of the Church heating system. Further information is awaited and may be available for the March 2015 meeting.

### 8.3 **St Barnabas Cathedral Nottingham – Grade II\* Listing**

A like for like repair is to be carried out by a stone mason following the masonry cross falling from the North Porch. It is believed the false acacia tree located to the right of the porch was a contributing factor. The Cathedral Architect has applied for various tree works to be carried out at the Cathedral including the removal of this tree. The Council Tree Officer seems to be in favour of this, particularly as the tree is growing against the listed boundary wall. The Cathedral Architect advised at the meeting that the Council had given permission to proceed with the tree works immediately, rather than waiting until 22<sup>nd</sup> December.

### 8.4 **St Mary’s, Loughborough – Grade II Listing**

The parish has approached three specialist contractors to replace the current sound system which is aged and no longer fit for purpose. The parish’s preferred contractor is Denzil Hawkins & Sons who installed a system in the church that was previously served by the parish priest. The parish advises that the new speakers will be located in exactly the same position as the current speakers; the new speakers are only 2cm longer than the current

ones. The current speaker cabling will remain in situ and be used for the new system. The current sound mixer and amplifier controls will be moved from the nave of the church to a secure cabinet in the sacristy. The microphones are radio microphones and will not need additional cabling. No new surface cabling will be needed and any new fittings will be positioned in the same location as the current ones. The new induction loop system and cabling will follow the path of the existing system. Photographs of the existing equipment and pictures and dimensions of the new equipment have been provided. This was approved in principle by the Committee and the Statutory Bodies will be consulted subject to a query about the colour of the speakers having been resolved.

#### 8.5 **St Mary & St Augustine, Stamford – Grade II Listing**

An amended scheme for redecoration of the Church has been received from Mr Gabriel Gillick of Gillick Brothers. The proposal is to carry out a scheme of redecoration to repair existing damage, restore some of the pre-reordering character of the church and beautify the sanctuary. The submission was circulated with the agenda and supersedes the earlier submission. Mr Leaney was particularly concerned with the proposals and it was agreed at the meeting that the ceiling should be cleaned first as once it has been cleaned its appearance will be dramatically altered and may affect these proposals. Mr Leaney will provide some written advice for sending to the parish and Mr Gillick including how to clean the ceiling correctly.

### 9. **LISTINGS**

#### 9.1 **St Joseph, Goodwood Road, Leicester – possible listing**

To date no decision has been received from English Heritage although they have now submitted their report to the Secretary of State for Culture, Media and Sport. This has been ongoing since December 2012 and we believe may result from an application from a disgruntled parishioner.

#### 9.2 **St Mary's Church & Presbytery, Marple Bridge – buildings of local or architectural interest**

A formal letter has now, at last, been received from the Council confirming that the church, presbytery and church hall were added to the local list in January 2014.

### 10. **CATHEDRAL ARCHITECT**

The Cathedral Dean has appointed Mr Rogan, who sits on this Committee, as Cathedral Architect for a 5 year term.

### 11. **ANY OTHER BUSINESS**

In future if visits are needed in order to consider proposals these would be conducted separately by a subcommittee to include the Chairman and the Secretary accompanied by any Committee member who wished to attend. This is because it is impractical in terms of papers and visuals to hold meetings elsewhere than Willson House and if the benefits of the HCC following the Building and Sites Committee on the same day are going to be

achieved.

**12. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 4<sup>th</sup> March 2015 commencing at 1.30pm in the Mary Potter Room, Willson House and preceded by a light lunch at 1.00pm.

**13. DISTRIBUTION OF MINUTES**

To all Committee Members and Rev John Guest

**14. CONCLUSION**

The meeting closed at 3.40pm, the Chairman of the meeting having thanked those members attending and wished all a safe journey home.

The thanks of the Committee were to be passed to Canon Philip Ziomek.

Signed ..... Date .....