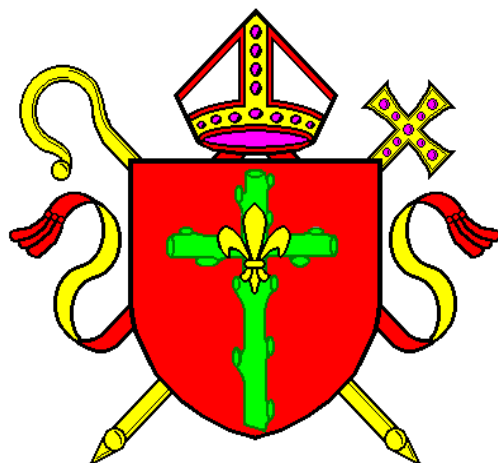


ANNUAL REPORT FOR 2015

DIOCESE OF NOTTINGHAM

HISTORIC CHURCHES COMMITTEE



REPORT FOR 2015

DIOCESE OF NOTTINGHAM HISTORIC CHURCHES COMMITTEE

The Committee met on four occasions during the year.

The membership of the Committee was as follows.

Rev Monsignor Canon T McGovern Prot Ap, VG (Chairman)

Rev P McBrien BSc

Rev A Adkins MA PGCE VF

Rev A Axe OP Teachers Cert (Mancun) BA (Open) MA (Oxon) MA (London)

Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)

Mr Roy M Lewis BA (Hons) MA (Arch Cons) MRTPI IHBC

Mr R G Craig Dip Arch (Leic) RIBA MRTPI

Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac ACIOB MCIAT AABC RIBA

Rev Canon A Dolan MA STL

Ms Margaret Goodall MA (Oxon), MSocSc, IHBC

Mr N Leaney

Rev S Dye BA STB VF

Mrs Rachael Oxspring acted as Minutes Secretary and Administrator.

RESUME OF THE BUSINESS OF THE COMMITTEE:

Meeting of Wednesday 4th March 2015

St Charles Borromeo, Hadfield – Grade II Listing – a certificate of completion has been received for the new heating system.

St Mary's Grimsby – Grade II Listing – a determination and faculty were issued for the installation of a new boiler and associated works. The work has been completed satisfactorily and a certificate of completion has been received.

All Saints, Hassop – Grade I Listing – following a tendering exercise, the parish has appointed Mr Rogan, HCC member, to carry out a quinquennial inspection with a view to applying for a HLF grant to assist with various repairs.

St Barnabas Cathedral, Nottingham – Grade II* Listing – proposals to address the damp to the columns and the crypt will be submitted by the recently appointed Cathedral Architect in due course.

St Barnabas Cathedral Nottingham – Grade II* Listing - an application based around improvements to access and facilities for people with disabilities was submitted to the WW1 Cathedral Repairs Grant scheme by Mr Rogan, the Cathedral Architect, and a decision is imminent.

St Barnabas Cathedral Nottingham – Grade II* Listing - permission was granted by the Local Authority for work to the trees surrounding the Cathedral including the removal of the false acacia tree growing against the listed boundary wall near the north porch. The work was successfully carried out on Saturday 21st February 2015.

St Mary's Church, Loughborough – Grade II Listing - a certificate of commencement is awaited for the installation of the new boilers and associated works.

St Mary's Church, Loughborough – Grade II Listing - a certificate of commencement is awaited for the installation of a new sound system.

St Mary's Church, Derby – Grade II* Listing - the points made by English Heritage about the proposed refurbishment of the Lady Chapel, were circulated at the meeting along with the architect's response. A reply upholding the Committee's decision would be drafted and circulated to the Committee for comment prior to sending.

St Charles Borromeo, Hadfield – Grade II Listing - the parish has now accepted that it should refurbish the existing very fine pipe organ and will use the parish's restricted fund to pay for the repairs detailed in Mr David Butterworth's very thorough report which was circulated with the agenda. The Committee was delighted with this news and thanked Father Stephen Dye for his perseverance in this matter.

All Saints, Hassop – Grade I Listing - as reported previously the parish has received a legacy for the upgrading of the Church heating system. Further information is awaited.

St Augustine's, Woodborough Road, Nottingham – Grade II Listing - a roof leak around the ambulatory area during December has caused a fall of plaster. Asbestos was found to be present. An emergency faculty was issued for the removal of the asbestos. The Committee confirmed its agreement to this.

St Barnabas Cathedral Nottingham – Grade II* Listing - as reported previously a like for like repair is to be carried out by a stone mason following the masonry cross falling from the North Porch. Another masonry cross, located above the Sacristy, fell towards the end of January. All low level decorative masonry has been checked. For high level access, via a cherry picker, a licence from the Council has been requested, as access is via the highway. In the meantime, areas at risk around the Cathedral have been cordoned off.

The Good Shepherd, Woodthorpe – Grade II* Listing – a sub committee visited The Good Shepherd to discuss the new heating scheme. Amended layout plans and wall elevations showing all of the alterations and recommendations were available at the meeting. The Committee was supportive of the proposals and the statutory consultation process can commence.

The Good Shepherd, Woodthorpe – Grade II* Listing - the parish's request to recover the kneelers was circulated by email to the Committee in January 2015. Mr Leaney was asked to visit the Church to give his expert opinion about the colour choice. The Chairman supported Mr Leaney's advice and the outcome of the statutory consultation is awaited.

St Mary & St Augustine, Stamford – Grade II Listing - an amended decorative scheme was discussed at the last meeting and the Committee agreed that the sanctuary ceiling should be cleaned in its entirety and then the designer, Mr Gabriel Gillick, should be asked to consider if his scheme was still appropriate. Mr Gillick advised that the proposal is the final design and there would be no change necessitated by the cleaning of the sanctuary ceiling and arch. The Committee did not accept Mr Gillick's point and asked that the ceiling be cleaned before a decision could be made on the proposed decorative scheme.

Meeting of Wednesday 27th May 2015

Matilda Harden, Historic Places of Worship Support Officer for the Patrimony Committee joined the meeting.

All Saints, Hassop – Grade I Listing - Mr Rogan, HCC member, carried out a quinquennial inspection on 24th March 2015. Apart from the porticos the building is in reasonable condition. A Heritage Lottery Fund grant application will follow in due course.

St Barnabas Cathedral Nottingham – Grade II* Listing - the like for like replacement of the cross to the North Porch has been completed and further like for like repairs are being arranged as necessary.

St Mary's Church, Loughborough – Grade II Listing - a certificate of commencement is awaited for the installation of the new boilers and associated works.

St Mary's Church, Loughborough – Grade II Listing - certificates of commencement and completion have now been received for the installation of a new sound system

The Good Shepherd, Woodthorpe – Grade II* Listing - the statutory consultation period ended for the recovering of the kneelers with no adverse comments received. A determination and faculty were issued.

St Mary & St Augustine, Stamford – Grade II Listing - an amended decorative scheme was discussed at the last two meetings and the Committee agreed that the sanctuary ceiling should be cleaned in its entirety and then the designer, Mr Gabriel Gillick, should be asked to consider if his scheme was still appropriate. The ceiling is currently being cleaned and photographs were available at the meeting. Mr Leaney advised the Committee that he was visiting the church tomorrow. However until the cleaning was completed and the scaffolding removed it would not be possible to reach a decision on the proposed scheme.

St Mary's Church, Derby – Grade II* Listing – Historic England replied to the Committee's letter upholding its approval of the Lady Chapel refurbishment proposals. The letter from Historic England was not a formal objection and the Committee agreed that a determination and faculty should be issued.

St Mary Crowned, Glossop - Grade II Listing - the parish is investigating the possibility of selling the presbytery which is attached to the Church.

St Thomas of Canterbury, Gainsborough – Grade II Listing - the parish would like to remove the brick walls to the car park entrance in order to create more space. They are currently consulting the local authority and further information is awaited from the parish.

St Mary's, Grantham - Grade II Listing - the parish wishes to erect a Marian shrine in the garden behind the church. As the proposed shrine is within the Church's curtilage the Committee agreed that the statutory bodies should be consulted in the usual way.

All Saints, Hassop – Grade I Listing – further information has been received about upgrading the church heating system. The parish was asked to consider involving an architect accredited in building conservation but declined. Although various information was available at the meeting it was not considered sufficient to explain the proposal.

St Philip Neri, Mansfield – Grade II Listing - the Committee approved a proposal for the supply and installation of a new sound system and a determination and faculty will be issued.

St Barnabas Cathedral Nottingham – Grade II* Listing – a grant of up to £140k has been awarded from the First World War Centenary Cathedral Repairs Fund for drainage improvements, paving and door actuators. The Committee was happy with the proposals and the statutory consultation can now commence.

The Good Shepherd, Woodthorpe – Grade II* Listing – correspondence from Historic England, Gedling Borough Council and the parish about the new heating system was circulated with the agenda. The Committee agreed that it needed to be made clear to the statutory bodies that to replace the underfloor heating was not a viable option. After a lengthy discussion and a vote on a show of hands the Committee agreed to the dropper pipes being as the original proposal and kept internal to the main body of the Church by 9 votes to 0 with no abstentions.

St Joseph, Goodwood Road, Leicester – **possible listing** - the Diocese was advised by English Heritage on 30th March 2015 that the Roman Catholic Church of St Joseph, Leicester has been awarded listed building status at Grade II.

HCC Membership – the Chairman advised that Canon Dolan would be retiring and this was his last HCC meeting. The Committee thanked Canon Dolan and wished him a happy retirement.

Meeting of Thursday 17th September 2015

St Mary’s Church, Derby – Grade II* Listing - a determination and faculty have been issued for the refurbishment of the Lady Chapel. An explanatory letter was sent with the determination to Historic England to which we have not received a reply.

St Mary’s, Grantham – Grade II Listing - the statutory consultation process ended with no adverse comments received and the determination and faculty have been issued for the erection of a small Marian shrine in the garden behind the church.

St Mary’s Church, Loughborough – Grade II Listing - certificates of commencement and completion have been received for the installation of the new boilers and associated works.

St Barnabas Cathedral Nottingham – Grade II* Listing - the statutory consultation process ended for the WW1 grant work comprising drainage improvements, door actuators and paving. A letter of support was received from Historic England who advised “...In summary, we fully support the sensitive and well considered approach taken by your Cathedral architect, Peter Rogan, in conjunction with the Cathedral Dean...”. The determination and faculty have been issued.

The Good Shepherd, Woodthorpe – Grade II* Listing - certificates of commencement and completion are awaited for the recovering of the kneelers.

The Good Shepherd, Woodthorpe – Grade II* Listing - a determination and faculty have been issued for the new heating system.

St Mary & St Augustine, Stamford – Grade II Listing - following the cleaning of the sanctuary ceiling and the removal of the scaffolding, a subcommittee attended the church to review the proposed decorative scheme and reach agreement. It was agreed that Mr Gillick would ensure that the colours matched exactly those that had been revealed on the sanctuary ceiling and Mr Leaney would approve the colours. The decoration behind the altar would in fact be reversible as it is to be painted on to board rather directly on to the plaster. In view of this and the statutory consultation process having ended with no adverse comments received, a determination and faculty have been issued.

All Saints, Hassop – Grade I Listing - although information was available at the last meeting it was not considered sufficient to explain the proposed upgrading of the heating system. Also it did not demonstrate that the sensitivities of the grade I listed church had been taken into account and that the scheme had been conceived to minimise harm. The parish was asked to be represented at the meeting. A lengthy discussion ensued and a revised submission with suitable drawings is awaited.

All Saints, Hassop – Grade I Listing - there is insufficient structural repair work necessary to justify an application for an urgent repair grant. Instead it is proposed to apply for help with conservation work to the stonework and other fittings such as the altarpiece along with re-building the ambulatory as a multi-purpose facility that would combine a new means of access to the church for people with disabilities as well as for heritage display purposes.

The Good Shepherd, Woodthorpe – Grade II* Listing - the proposal to replace the current sound system was approved by the Committee.

St Charles Borromeo, Hadfield – Grade II Listing – the parish and its council have decided they are not minded to spend the monies needed for the refurbishment of the organ and would only agree to a plan for regular and planned maintenance to keep the organ in reasonable working order. Mr Butterworth has subsequently been contacted and his advice is that it is a very good organ and is an asset of the Diocese. The organ is a heritage feature in a listed church and it should be preserved in the opinion of the Committee.

St Mary Crowned Glossop – Grade II Listing - the parish's architect suggests that the Historic Churches Committee could overrule the Council which is against the severance of the link between the church and the presbytery and give permission to demolish the parts of the church that comprise the link - the sacristy, prayer room and toilet. However planning permission would still be required and the parish will be advised accordingly.

HCC Membership – Mr Ray Craig resigned from the Committee with immediate effect owing to other commitments. A letter of thanks would be sent to him for his valued contribution over the years.

Meeting of Thursday 3rd December 2015

St Mary's Church, Derby – Grade II* Listing - refurbishment of the Lady Chapel will commence in January 2016.

St Mary's, Grantham – Grade II Listing – the parish is currently obtaining quotations for the small Marian shrine in the garden behind the church.

St Barnabas Cathedral Nottingham – Grade II* Listing – a certificate of commencement has been received for the drainage improvements, door actuators and paving.

The Good Shepherd, Woodthorpe – Grade II* Listing - certificates of commencement and completion have been received for the recovering of the kneelers.

The Good Shepherd, Woodthorpe – Grade II* Listing - a certificate of commencement has been received for the installation of the new heating system.

The Good Shepherd, Woodthorpe – Grade II* Listing - a determination and faculty have been issued for the replacement sound system.

St Mary & St Augustine, Stamford – Grade II Listing – certificates of commencement and completion have been received for the internal decorative scheme.

St Charles Borromeo, Hadfield – Grade II Listing – the parish is obtaining a second opinion that without work the organ would stop working. It also wants to know if there is an organ preservation charity it could approach as it is reluctant to spend its own restricted organ restoration fund on this work. The Committee viewed the photographs showing the interior of the organ covered in dust. The Committee thought it highly unlikely that the parish would obtain a grant for the work, especially in the light of its having an existing fund itself.

All Saints, Hassop – Grade I Listing - Sophie Andreae of the Patrimony Committee visited Hassop on 23rd September 2015 to consider the proposal to apply to the HLF for help with conservation work to the stonework and other fittings such as the altarpiece along with rebuilding the ambulatory as a multi-purpose facility that would combine a new means of access to the church for people with disabilities as well as for heritage display purposes. Mr Rogan advised the visit was most helpful.

St Thomas of Canterbury, Gainsborough – Grade II Listing - the parish would like to dispose of a stone font that has been stored in the parish garage since the church was re-ordered during 1994/1995. The Committee agreed that the disused font could be re-homed.

All Saints, Hassop – Grade I Listing – drawings provided by Smith & Roper architects, addressing the points raised about the heating system upgrade, were available at the meeting. In particular, the radiators will be 750mm from the organ. These were approved by the Committee.

St Barnabas Cathedral Nottingham – Grade II* Listing - the current Bishop's coat of arms is to be added to the Bishop's chair in the Cathedral, and this is considered a like for like replacement not requiring HCC formal approval.

HCC membership - Mr Poyser thanked all current HCC members for agreeing to serve for another 3 years and advised that it welcomes two new members for next year – Ms Jane Roylance and Mr Peter Smith.

MEMBERSHIP

- Rev Monsignor Canon T McGovern, Prot Ap, VG, Parish Priest, HCC current Chairman, member of the Cathedral Chapter, Council of Priests (other than during the period of sede vacante), Committee for Ongoing Formation, Board of Directors, Bishops Council, Vice President of the Liturgical Commission and member of the Building and Sites Committee took over the chairmanship of the HCC following the resignation of Monsignor Moore.
- Rev P McBrien, BSc, Parish Priest, member of the Council of Priests, Liturgical Commission Secretariat, Departments of Art and Architecture Convenor, Formation, NDLC Periodical "Litnews", editor Diocesan Year Book, former Information Officer, former Master of Ceremonies. (*amateur heraldic designer*) and member of the Building and Sites Committee.
- Rev Canon A P Dolan, MA, STL, Parish Priest, former member and Co-Chairman of the Lincoln-Brugge-Nottingham Link Committee, Diocesan Archivist and Historian. (*French, German, Italian, Spanish & Flemish linguist*). Retired on 27th May 2015.
- Mr R G Craig, DipArch(Leics), RIBA, MRTPI, in lieu of a Local Planning Officer. Mr Craig is a practising Architect and Town Planner and was employed for a time as Conservation Officer for the Nottingham City Council during the late 1980s. Retired on 17th September 2015.
- Ms Margaret Goodall, MA(Oxon), MSocSc, IHBC, appointed to the HCC after consultation with the Joint Committee of National Amenity Societies (JCNAS). Churches Officer at the Victorian Society (1995-1999); Conservation Officer at the War Memorials Trust (2000-2003), 2003-2013 Senior Cathedrals Officer in the Cathedral and Church Buildings Division (Archbishops Council, Church of England) and Deputy Secretary of the Cathedrals Fabric Commission for England and since May 2013 Education and Training Manager at the Society for the Protection of Ancient Buildings (SPAB).

- Mr Roy M Lewis, BA (Hons), MA(Arch Consv), MRTPI, IHBC. BA (First Class Honours) Town and Country Planning, Trent Polytechnic, 1978. MA (Distinction) Architectural Conservation, De Montfort University, Leicester, 1996. Member of the Royal Town Planning Institute (MRTPI) since 1980. Member of the Institute of Historic Building Conservation (IHBC) since its inception in 1997. He sits on the East Midlands Branch Committee of the IHBC and represents the Institute nationally on the Urban Design Alliance (UDAL). He has been employed as a Conservation Officer for the following Local Authorities: Chesterfield Borough Council (1985-8), Gedling Borough Council (1988-9), Newark and Sherwood District Council (1989-2001). From 2001-2002, he worked as a consultant for Latham Architects, specialising in conservation and urban design. He is now in partnership – Grover Lewis Associates – actively involved in Town Planning and the Built Heritage matters.

- Mr Peter Rogan, BA DipArch(Leics) PGDipArchPrac ACIOB MCIAT AABC RIBA, as architect member. He is a Chartered Architect, Chartered Architectural Technologist and Architect Accredited in Building Conservation. CIAT East Midlands Committee Member 1996-2004 and Hon. Regional Secretary 1998-2004, representing the Institute on the East Midlands Construction Industry Council and winner of CIAT Gold Award in 1999. Member of SPAB and former East Midlands Committee member. Trustee of the Derbyshire Historic Buildings Trust and ordinary member of other amenity societies including the Nottinghamshire Buildings Preservation Trust, the Twentieth Century Society. Member of the Derby Diocesan Advisory Committee for the Care of Churches since 2004. He has worked in private architectural practice for over 20 years, predominantly in the care and sensitive redevelopment of historic buildings.

- Mr Nigel Leaney, Practising Artist/Craftsman and extremely talented and knowledgeable conservator.

- Rev Anthony Axe OP Teachers Cert (Mancun) BA (Open) MA (Oxon) MA (London), Parish Priest, representing a Religious Institute.

- Rev Alex Adkins MA PGCE VF, Parish Priest, representing the Diocesan Liturgical Commission.

- Edward S Poyser, BA FCA, Diocesan Financial Secretary, Fellow of the National Association of Goldsmiths (Full member as well as HCC Secretary).

- Rev Stephen Dye BA STB VF, Parish Priest, on the nomination of the Council of Priests.

LISTED BUILDINGS

BUILDINGS LISTING GRADE	I	II*	II
Churches	1	3	17
Private Chapels	-	-	3
Presbyteries	-	-	11
Church Halls	-	-	1
Total Listed Buildings = 36			

During 2015 Our Lady of Mount Carmel, Corby Glen, Grade II listed chapel was sold and St Joseph’s Leicester was awarded listed building status at Grade II. Previously St Joseph’s had been a building considered worthy of listing and included below.

BUILDINGS CONSIDERED AS BEING WORTHY OF CONSIDERATION FOR LISTING AND REQUIRED TO APPLY TO THE HISTORIC CHURCHES COMMITTEE ON A NON STATUTORY BASIS BY THE BOARD OF DIRECTORS

Churches	14
Private Chapels	-
Presbyteries and other structures	4
Church Halls	-
Total Buildings = 18	

FINANCE

The running costs of the Committee during the year 2015 are borne by the Diocese and are not separately identified. The Secretary and Administrator and Minutes Secretary are the only persons directly employed by the Diocese and encompass HCC matters in their normal duties as Diocesan Financial Secretary and Property Manager respectively.

APPEALS

None.

ENCLOSURES

Minutes of the meetings for the year ending 31st December 2015.

RECORDS

All Committee Records are available for Public Inspection by arrangement.

ANNUAL REPORT

Signed by Rev Monsignor Canon T McGovern, Prot Ap, VG
Chairman

Signed: Dated:

Signed by Edward S Poyser
Secretary

Signed: Dated:

DIOCESE OF NOTTINGHAM

Historic Churches Committee

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**NOTTINGHAM ROMAN CATHOLIC
DIOCESAN TRUSTEES
WILLSON HOUSE
DERBY ROAD
NOTTINGHAM NG1 5AW**

Nottingham Roman Catholic Diocesan Trustees (Company Number 7151646 Charity Number 1134449)
Registered Office: Willson House, 25 Derby Road, Nottingham, NG1 5AW

SUBJECT Minutes of the Meeting of the Historic Churches Committee for the Diocese of Nottingham

LOCATION The Mary Potter Room, Willson House, Derby Road, Nottingham

DATE Wednesday 4th March 2015 at 1.30pm

1. **ARRIVAL** The meeting was opened with a prayer by the Chairman of the meeting who welcomed committee members.

The Chairman congratulated Father McBrien on his appointment as Diocesan Archivist following the forthcoming retirement of Canon Dolan. Thanks are to be passed on to Canon Dolan for his many years of service as Diocesan Archivist along with best wishes for a speedy recovery following his recent operation.

2. **PRESENT** Rev Mons Canon T McGovern Prot Ap (Diocesan Administrator) (In the Chair)
Rev P McBrien BSc
Rev A Adkins MA PGCE VF
Rev S Dye BA STB VF
Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)
Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac
ACIOB MCIAT AABC RIBA
Mr Nigel Leaney
Mr Roy M Lewis BA(Hons) MA(Arch Cons) MRTPI IHBC

In attendance:
Mrs Rachael Oxspring (Diocesan Property Manager)

3. **APOLOGIES** Mr R G Craig Dip Arch (Leic) RIBA MRTPI
Ms Margaret Goodall – Joint Amenity Societies
Rev Canon A Dolan MA STL

4. **MINUTES OF PREVIOUS MEETING – 3rd December 2014**

The minutes of the previous meeting were approved and signed as correct by the Chairman.

5. **DECLARATION OF NON PECUNIARY INTERESTS**

Mr Peter Rogan has an interest at items 6.3, 6.4, 6.5, 6.6 & 8.5.

In line with revised Charity Commission guidance, members were specifically invited to advise any further conflict of interest and none were forthcoming.

6. **MATTERS ARISING**

6.1 **St Charles Borromeo, Hadfield** – Grade II Listing

The new heating system has been installed and the Certificate of Completion has been received.

6.2 **St Mary's Grimsby** – Grade II Listing

The statutory consultation period for the installation of a new boiler and associated works ended with no adverse comments received (English Heritage and The Victorian Society did not wish to comment and the local Conservation Officer was supportive). Accordingly a determination and faculty were issued. The certificates of commencement and completion have been received, the work having been completed satisfactorily.

6.3 **All Saints, Hassop** – Grade I Listing

Following a tendering exercise the parish has appointed Mr Rogan, HCC member, to carry out a quinquennial inspection of All Saints with a view to applying for a grant from the Heritage Lottery Fund to assist with various repairs.

6.4 **St Barnabas Cathedral, Nottingham** – Grade II* Listing

Proposals to address the damp to the columns and the crypt will be submitted by the recently appointed Cathedral Architect in due course. The intention is to address the drainage first and below ground drainage improvements form part of the WW1 grant application. A stone conservator would then be employed to make good the columns prior to decoration with a breathable paint on which Mr Leaney would be happy to advise. It is likely that further repairs will be needed as there is evidence of past repairs to the columns.

6.5 **St Barnabas Cathedral Nottingham** – Grade II* Listing

An application based around improvements to access and facilities for people with disabilities was submitted to the WW1 Cathedral Repairs Grant scheme by Mr Rogan, the Cathedral Architect, and a decision is imminent. The possibly contentious parts of the application, ie the lift to the retro choir and the disabled WC adjacent to the south porch, were not included in case they hindered the application.

- 6.6 **St Barnabas Cathedral Nottingham** – Grade II* Listing
Permission was granted by the Local Authority for work to the trees surrounding the Cathedral including the removal of the false acacia tree growing against the listed boundary wall near the north porch. The work was successfully carried out on Saturday 21st February 2015.
- 6.7 **St Mary’s Church, Loughborough** – Grade II Listing
As reported previously a faculty has been issued for the installation of the new boilers and associated works. A certificate of commencement is awaited.
- 6.8 **St Mary’s Church, Loughborough** – Grade II Listing
The statutory consultation period for the installation of a new sound system ended with no adverse comments received (none of the statutory bodies wished to comment). Accordingly a determination and faculty have been issued and a certificate of commencement is awaited.

7. **CORRESPONDENCE**

- 7.1 - 4th December 2014 – **LPOW Roof Repair Fund**
Email from Patrimony Committee with details of a one off grant scheme for roofs of listed churches. Email forwarded to HCC members and listed churches within the Diocese. (St Mary’s Grimsby and St Mary Crowned Glossop have both applied).
- 7.2 - 10th February 2015 – **SPAB John Betjeman Award 2015**
Email from Maggie Goodall advising two weeks left to make entries for this year’s award which celebrates excellence in conservation and repair projects at places of worship. Email forwarded to HCC members.
- 7.3 - 10th February 2015 – **2015 HCC Conference 21st May**
Email from Patrimony Committee advising this year’s conference will be held on Thursday 21st May at Liverpool Metropolitan Cathedral. Email forwarded to HCC Members. Mr Howard Walters, the HCC Secretary and Mr Rogan are hoping to attend.

8. **SUBMISSIONS**

- 8.1 **St Mary’s Church, Derby** – Grade II* Listing
In relation to the proposed refurbishment of the Lady Chapel, the period of statutory consultation has ended. The Victorian Society did not wish to comment. English Heritage replied with various points and the Local Authority replied after the 28 day deadline, and some chasing, welcoming the proposed conservation work. This correspondence was circulated at the meeting along with the architect’s response to the points raised and a discussion followed. It was agreed that a letter to English Heritage would be drafted and circulated to the committee for comment prior to sending. The main points to be included are:

* the HCC has looked at the proposed lighting in detail and has seen a sample of the fitting. The proposal does not cause harm and the traditional style fitting sits harmoniously in the Chapel. It will be recorded that they are not original, nor replicating the original – it is not known what was there originally although of course not electric light!

* an experienced conservator carried out a thorough paint analysis to include the ceiling, has drawn up a specification and will be involved with the decoration;

* the ambo is not based on a historic example. Ambos were only introduced after the Second Vatican Council in 1965. Previously the readings were carried out from the Altar. The design of the ambo is harmonious and reversible;

* the proposal is to lengthen the top step so that the Altar sits one metre from the edge of the step as it would have before it was moved forward after the Second Vatican Council in 1965. It is currently very close to the edge and causes problems from both a health and safety and liturgical point of view. The new flooring is reversible with no fixings through the original floor;

* the Sanctuary floor is currently carpeted and replacing the carpet has a neutral impact. Once again it is reversible. The floor underneath will be preserved in its current state.

8.2 **St Charles Borromeo, Hadfield** – Grade II Listing

The parish has now accepted that it should refurbish the existing very fine pipe organ and will use the parish's restricted fund to pay for the repairs detailed in Mr David Butterworth's very thorough report which was circulated with the agenda. The Committee was delighted with this news and thanked Father Stephen Dye for his perseverance in this matter.

8.3 **All Saints, Hassop** – Grade I Listing

As reported previously the parish has received a legacy for the upgrading of the Church heating system. Further information is awaited and may be received in time for the next meeting.

8.4 **St Augustine's, Woodborough Road, Nottingham** – Grade II Listing

A roof leak around the ambulatory area during December has caused a fall of plaster. Asbestos was found to be present. An emergency faculty was issued for the removal of the asbestos. English Heritage advised it was happy to defer to the HCC on this occasion and the other statutory bodies have not commented. The committee confirmed its agreement to the emergency faculty.

8.5 **St Barnabas Cathedral Nottingham** – Grade II* Listing

As reported previously a like for like repair is to be carried out by a stone mason following the masonry cross falling from the North Porch. Another masonry cross, located above the Sacristy, fell towards the end of January. All low level decorative masonry has been checked. For high level access, via a cherry picker, Gouldings are currently waiting for a

licence from the Council as access is via the highway. In the meantime areas at risk around the Cathedral have been cordoned off.

8.6 **The Good Shepherd, Woodthorpe – Grade II* Listing**

As agreed at the last meeting a sub committee comprising Father McBrien, Mr Rogan and Mr Lewis visited The Good Shepherd to discuss the new heating scheme. The reasons for not using biomass as an alternative fuel were discussed. The proposed location of the new gas fired boilers in the existing Social Centre Plant Room was examined and agreed. The flues would be via the open shaft behind the Plant room ensuring no change to the appearance or setting of the listed Church. It was agreed that the flow and return pipes should run externally to the Church and enter through the partially blocked ventilation louvre to connect to the high level pipework proposed in the Nave. This would avoid any need to drill into the reinforced concrete structure. Two convector units in the Lady Chapel, one in the Narthex and two in the Nave under the Lady Chapel glazed panels would be served by small diameter pipework with bespoke encasement to match the Lady Chapel furnishings. The preferred location of the floor mounted convector units was in association with the wall candle holders and/or other features, not the Stations of the Cross, with 18mm dropper pipes and electrical conduit painted grey to blend in with the wall, positioned directly alongside the units. Skirting heater panels at the rear of the Sanctuary were agreed and a manufacturer's brochure was provided at the meeting. The flow and return pipes will drop to low level inside the Equipment Store and run at low level suitably encased through the choir stalls. The convector unit sited above the door in the Choir was approved. High level flow and return pipes will enter the Sacristy adjacent its entrance door to serve the radiators in that space and two radiators in the Nave via the vestments wardrobes. The proposal to apply roof insulation to the Nave perimeter aisles was confirmed abandoned by the parish. The existing over-door heater in the Church will be moved to the Narthex. Amended layout plans and wall elevations showing all of the above alterations and recommendations were available at the meeting. The Committee was supportive of the proposals and the statutory consultation process can commence. It will need to be made clear to the statutory bodies that underfloor heating was considered, as was biomass, and the heating proposed will cause the least harm and that the HCC met at the Church to agree the location of the pipes and radiators. The pipes and radiators are to be painted grey but do not necessarily need to be an exact match to the walls.

8.7 **The Good Shepherd, Woodthorpe – Grade II* Listing**

The parish's request to recover the kneelers was circulated by email to the Committee in January 2015. Following Father McBrien's reply expressing concern over the colour choice, Mr Leaney was asked to visit the Church to give his expert opinion. Mr Leaney visited the Church and advised the Porto Wine colour would be the best option. In view of this, the statutory consultation process was commenced. This is the same colour as at the Cathedral and members were invited to visit the Cathedral to see this colour in situ. The Committee discussed this at length. Father McBrien advised that there was grey vinyl

underneath the green velour and it was likely that this was original. Archives were consulted in January 2015 and there do not appear to be any records regarding the original colour/finish of the kneelers. The Chairman supported Mr Leaney's advice and the outcome of the statutory consultation is awaited.

8.8 St Mary & St Augustine, Stamford – Grade II Listing

An amended decorative scheme was discussed at the last meeting and the Committee agreed that the Sanctuary ceiling should be cleaned in its entirety and then the designer, Mr Gabriel Gillick, should be asked to consider if his scheme was still appropriate. Mr Gillick has stated categorically that the proposal is the final design and there would be no change necessitated by the cleaning of the Sanctuary ceiling and arch. A small area of the ceiling has been cleaned and so an example of the colour palate is already available. The existing (cleaned) ceiling and new wall decoration are intended to work harmoniously together. He had already considered the overall effect, colour balance and visual rhythm. The parish has agreed that the cleaning of the Sanctuary ceiling will form part of the scheme and in view of this and the designer's response, the Statutory Consultation process has commenced. The Committee did not accept Mr Gillick's point and asked that the ceiling be cleaned before a decision could be made on the proposed decorative scheme.

9. LISTINGS

9.1 St Joseph, Goodwood Road, Leicester – possible listing

To date no decision has been received from English Heritage although they have now submitted their report to the Secretary of State for Culture, Media and Sport. This has been ongoing since December 2012 and we believe may result from an application from a disgruntled parishioner.

10. HCC ANNUAL REPORT 2014

A report summarising the business of the Committee last year has been signed by the HCC Chairman and Secretary and will be issued to the Patrimony Committee and other HCCs in due course. The report will also be made available on the diocesan website.

11. ANY OTHER BUSINESS

The HCC Secretary advised that committee members terms of office come to an end in January 2016 and membership will be renewed unless we hear otherwise. Mr Lewis advised that having members with specific areas of expertise worked extremely well and added greatly to the effectiveness of the committee which he considered superior to others he had sat on.

12. NEXT MEETING

The next meeting will be held on Wednesday 27th May 2015 commencing at 1.30pm in the Mary Potter Room, Willson House and preceded by a light lunch at 1.00pm.

13. **DISTRIBUTION OF MINUTES**

To all Committee Members and Rev John Guest

14. **CONCLUSION**

The meeting closed at 2.45pm.

Signed Date

DIOCESE OF NOTTINGHAM

Historic Churches Committee
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**NOTTINGHAM ROMAN CATHOLIC
DIOCESAN TRUSTEES
WILLSON HOUSE
DERBY ROAD
NOTTINGHAM NG1 5AW**

Nottingham Roman Catholic Diocesan Trustees (Company Number 7151646 Charity Number 1134449)
Registered Office: Willson House, 25 Derby Road, Nottingham, NG1 5AW

SUBJECT Minutes of the Meeting of the Historic Churches Committee for the Diocese of Nottingham

LOCATION The Mary Potter Room, Willson House, Derby Road, Nottingham

DATE Wednesday 27th May 2015 at 1.30pm

1. **ARRIVAL** The meeting was opened with a prayer by the Chairman of the meeting who welcomed committee members and Matilda Harden, Historic Places of Worship Support Officer for the Patrimony Committee.

2. **PRESENT**
Rev Mons Canon T McGovern Prot Ap (Diocesan Administrator) (In the Chair)
Rev P McBrien BSc
Rev A Adkins MA PGCE VF
Rev Canon A Dolan MA STL
Rev A Axe OP
Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)
Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac
ACIOB MCIAT AABC RIBA
Mr Nigel Leaney
Mr Roy M Lewis BA(Hons) MA(Arch Cons) MRTPI IHBC

In attendance:
Mrs Rachael Oxspring (Diocesan Property Manager)
Ms Matilda Harden

3. **APOLOGIES** Mr R G Craig Dip Arch (Leic) RIBA MRTPI
Ms Margaret Goodall – Joint Amenity Societies
Rev S Dye BA STB VF

4. **MINUTES OF PREVIOUS MEETING – 4th March 2015**

The minutes of the previous meeting were approved and signed as correct by the Chairman.

5. **DECLARATION OF INTEREST**

Mr Peter Rogan has an interest at items 6.1, 6.2, 8.4, 8.7, 10.2 and 10.3
Canon A P Dolan item 8.4 (parish priest)

In line with revised Charity Commission guidance, members were specifically invited to advise any further conflict of interest.

6. **MATTERS ARISING from previous meeting**

6.1 **All Saints, Hassop – Grade I Listing**

Mr Rogan, HCC member, carried out a quinquennial inspection on 24th March 2015. Apart from the porticos the building is in reasonable condition. A Heritage Lottery Fund grant application will follow in due course.

6.2 **St Barnabas Cathedral Nottingham – Grade II* Listing**

The like for like replacement of the cross to the North Porch has been completed and further like for like repairs are being arranged as necessary.

6.3 **St Mary's Church, Loughborough – Grade II Listing**

As reported previously a faculty has been issued for the installation of the new boilers and associated works. A certificate of commencement is awaited.

6.4 **St Mary's Church, Loughborough – Grade II Listing**

As reported previously a faculty has been issued for the installation of a new sound system and the certificates of commencement and completion have now been received.

6.5 **The Good Shepherd, Woodthorpe – Grade II* Listing**

The statutory consultation period ended for the recovering of the kneelers with no adverse comments received. Accordingly a determination and faculty were issued.

6.6 **St Mary & St Augustine, Stamford – Grade II Listing**

An amended decorative scheme was discussed at the last two meetings and the Committee agreed that the Sanctuary ceiling should be cleaned in its entirety and then the designer, Mr Gabriel Gillick, should be asked to consider if his scheme was still appropriate. In the meantime the statutory consultation process has ended with no adverse comments received. The ceiling is currently being cleaned and photos were available at the meeting. Mr Leaney had wondered if the design had been Christopher Dresser but had come to the conclusion that this was unlikely. He advised the Committee that he was visiting the

church tomorrow however until the cleaning was completed and the scaffolding removed it would not be possible to reach a decision on the proposed scheme.

7. **CORRESPONDENCE**

7.1 - 18th March 2015 – **2015 HCC Conference**

Email from Patrimony Committee attaching the programme and booking form for this year's conference. Email forwarded to HCC members.

7.2 - 26th March 2015 – **Historic England**

Email from the Communications Team at Historic England advising that on 1st April 2015 English Heritage will demerge into two organisations. Historic England a public body to champion and protect England's historic environment and The English Heritage Trust a new independent charity to look after, on behalf of the nation, the national heritage collection of more than 400 historic sites across England.

7.3 - 13th May 2015 – **National Churches Trust**

Email from The National Churches Trust and the Ecclesiastical Architects and Surveyors Association calling for entries for the 2015 Church Architecture Awards. Email forwarded to HCC members.

8. **SUBMISSIONS**

8.1 **St Mary's Church, Derby** – Grade II* Listing

As advised previously, in relation to the proposed refurbishment of the Lady Chapel, the statutory bodies have been consulted. The Victorian Society did not wish to comment. English Heritage replied with various points and the Local Authority welcomed the proposed conservation work.

A reply to English Heritage's letter of 16th February 2015 was approved by the Committee and sent on 13th March 2015 to which English Heritage replied that they did not intend to change their advice in light of it. Eilis Scott of Historic England (formerly English Heritage) was invited to attend today's HCC meeting but was unable to attend. Whilst Historic England is fully supportive of enhancements it needs to be made clear that they are 21st Century insertions rather than replications of Pugin's work. Ms Scott advised that she had visited The Lady Chapel and was pleased to see the areas of ceiling exposed revealing the earlier decorative work.

It was noted that the letter from Historic England was not a formal objection.

The Committee agreed that a determination and faculty should be issued. A letter would be sent to Historic England accompanying its copy of the determination, explaining why. This would reiterate that the painting followed extensive investigative work by Mr Leaney a Committee member who is a national authority on decorative schemes and that fact may not have been appreciated by Historic England.

8.2 St Mary Crowned, Glossop - Grade II Listing

The parish is investigating the possibility of selling the presbytery which is attached to the Church. It is in a very poor state and has been empty for several years. Various proposals have been discussed with the local planning authority, including leaving the property as one, converting it into two houses or converting it into a number of apartments. The local authority would not agree to the link to the Church being demolished. This proposal is not covered by Ecclesiastical Exemption as it is not a place of worship but Mr Lewis advised that because it is attached to the listed Church it would technically in effect be listed.

8.3 St Thomas of Canterbury, Gainsborough – Grade II Listing

The parish would like to remove the brick walls to the car park entrance in order to create more space. They are currently consulting the local authority and further information is awaited from the parish. One of the walls is attached to a listed Church and therefore technically would be listed. Apart from that Mr Lewis and Mr Rogan advised that removing boundary walls to the front of properties is not generally desirable in itself and in such circumstances resurfacing the car park was appropriate.

8.4 St Mary's, Grantham - Grade II Listing

The parish wishes to erect a Marian shrine in the garden behind the church to be dedicated in mid-August. The parish has been given a statue of the Virgin Mary by the family of a former parishioner. Mr Rogan, HCC member, had produced a sketch plan for the meeting. Planning permission may be required. The Committee approved the work. However as the proposed shrine is within the Church's curtilage the Committee agreed that the statutory bodies should be consulted in the usual way.

8.5 All Saints, Hassop – Grade I Listing

As reported previously the parish has received a legacy for the upgrading of the church heating system. Proposed work includes a replacement oil fired boiler and new radiators to the West Stairs, Sacristy and Choir Loft. The parish was asked to consider involving an architect accredited in building conservation but declined. Although various information was available at the meeting it was not considered sufficient to explain the proposal. Also it did not demonstrate that the sensitivities of the grade I listed church had been taken into account and that the scheme had been conceived to minimise harm. In view of his earlier involvement with the Hassop parish Mr Rogan withdrew from the meeting whilst this matter was discussed. The Committee agreed that the parish did need to submit further information in order that it could be properly considered and that plans which were likely to be acceptable to the statutory consultees should be provided.

8.6 St Philip Neri, Mansfield – Grade II Listing

The current sound system is very poor. Keystone Sound Systems has put together a proposal for the supply and installation of a new system including all microphones, speakers, remote control CD player, Yamaha 16 channel digital mixer and 2 amplifiers. All cabling will be glued in place rather than clipped. All loudspeakers and sockets will be installed using a single screw fixing into a mortar joint where possible. All visible loudspeakers, cabling etc will be painted on site to match the surface upon which they are mounted. Loudspeaker size will be kept to a minimum. In view of this being considered urgent by the parish and it not being controversial the statutory consultation process has already commenced. To date the Local Authority and Historic England has replied with no adverse comments. The Victorian Society is yet to reply. (Keystone has successfully installed sound systems in several churches in the Diocese including the Cathedral and St Augustines, both of which are listed). The Committee approved this work and a determination and faculty will be issued.

8.7 St Barnabas Cathedral Nottingham – Grade II* Listing

A grant of up to £140k has been awarded from the First World War Centenary Cathedral Repairs Fund. The proposed works comprise

- * Replacement rainwater goods
- * French drains
- * New below ground drainage
- * North Porch & South Porch door actuators (outer doors only)
- * Paving & surface drainage to north side
- * Paving & surface drainage to south side

Mr Rogan explained that the proposed WC adjacent to the south porch and the new access to the retro choir had been removed from the application as they were considered contentious. Additionally the Council had agreed to raise the height of the pavement during paving works on Derby Road to eliminate the small step up into the Cathedral. This has improved access arrangements considerably and avoided the need for some work in this area. The Committee was happy with the proposals and the statutory consultation can now commence. Thanks were expressed to Mr Rogan for his assistance in obtaining the grant funding.

8.8 The Good Shepherd, Woodthorpe – Grade II* Listing

As agreed at the last meeting the statutory consultation process was set in motion for the proposed new heating system. The responses from Historic England, Gedling Borough Council and the Parish were circulated with the agenda. The Victorian Society (on behalf of the 20th Century Society) has failed to respond.

The Committee agreed that it needed to be made clear to the statutory bodies that to

replace the underfloor heating was not a viable option. The concrete pew uprights are integral to the concrete floor and their removal would cause significant harm to the church. In addition, following advice from a heating engineer, underfloor heating would not provide sufficient heat and additional heating would be required in any case.

Following Gedling Borough Council's comments, an additional drawing has been produced showing the dropper pipes external to the main body of the church with pipes coming through the wall at low level for the heaters. These pipes would run external to the building in two places and otherwise be within the ancillary facilities around the edge of the main body of the church.

Additionally the skirting heating to the Sanctuary is now omitted.

After a lengthy discussion and a vote on a show of hands the Committee agreed to the dropper pipes being as the original proposal and kept internal to the main body of the Church by 9 votes to 0 with no abstentions. It is an "honest proposal", causing the least harm to the fabric of the building. It is more easily reversible. Electrical supply would be required for the heaters and that would also be internal. However, if the parish wished to consult the statutory bodies with the external option they would not stand in their way. However it was pointed out that the pipework external to the building would be larger than on the inside owing to the insulation and weatherproof metal casings and this may not be well received although Gedling BC seemed supportive.

Ms Harden suggested that the Committee contact the 20th Century Society direct rather than the agreed route of via The Victorian Society who were failing to respond.

It will be desirable for a further set of drawings to be provided, omitting the Sanctuary heating and showing the layout of the pipework, including the detail of its treatment, the heaters likewise and details of the electrical supply.

9. LISTINGS

9.1 **St Joseph, Goodwood Road, Leicester – possible listing**

The Diocese was advised by English Heritage on 30th March 2015 that the Roman Catholic Church of St Joseph, Leicester has been awarded listed building status at Grade II.

10. GRANT APPLICATIONS

10.1 Unfortunately applications by St Mary Crowned, Glossop and St Mary's, Grimsby to the Listed Places of Worship roof repair fund were unsuccessful.

10.2 St Barnabas Cathedral was successful in its grant application to Nottinghamshire Historic Churches Trust. The money will be put towards the cost of the masonry cross repairs.

10.3 It is proposed that St Augustine, Nottingham will apply for a grant in the next round of the Listed Places of Worship roof repair scheme which is to be made available at the end of the

year. Mr Rogan advised that in his opinion it would be worth listed churches re-applying. However he noted that the successful applications tended to be from churches which were on the English Heritage At Risk register.

11. ANY OTHER BUSINESS

There was no other business.

12. MEETING DATES 2015

The revised meeting dates for 2015 were agreed and are as follows:

Thursday 17th September 2015

Thursday 3rd December 2015

Both will commence at 1.30pm in the Mary Potter Room, Willson House.
and preceded by a light lunch at 1.00pm.

13. DISTRIBUTION OF MINUTES

To all Committee Members and Rev John Guest

14. CONCLUSION

The meeting closed at 2.30pm the Chairman having thanked all those attending, with special thanks to Ms Harden, and wishing all a safe journey home.

The Chairman advised the Committee that Canon Dolan would be retiring and this was his last HCC meeting. The Committee thanked Canon Dolan and wished him a happy retirement.

The meeting closed at 2.30pm

Signed Date

DIOCESE OF NOTTINGHAM

Historic Churches Committee
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**NOTTINGHAM ROMAN CATHOLIC
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Registered Office: Willson House, 25 Derby Road, Nottingham, NG1 5AW

SUBJECT Minutes of the Meeting of the Historic Churches Committee for the Diocese of Nottingham

LOCATION The Mary Potter Room, Willson House, Derby Road, Nottingham

DATE Thursday 17th September 2015 at 1.30pm

1. **ARRIVAL** The meeting was opened with a prayer by the Chairman of the meeting who welcomed committee members.

2. **PRESENT**
Rev Mons Canon T McGovern Prot Ap VG (In the Chair)
Rev P McBrien BSc
Rev A Adkins MA PGCE VF
Rev S Dye BA STB VF
Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)
Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac
ACIOB MCIAT AABC RIBA
Mr Nigel Leaney
Mr Roy M Lewis BA(Hons) MA(Arch Cons) MRTPI IHBC

In attendance:
Mrs Rachael Oxspring (Diocesan Property Manager)

3. **APOLOGIES** Mr R G Craig Dip Arch (Leic) RIBA MRTPI
Ms Margaret Goodall – Joint Amenity Societies
Rev A Axe OP

4. **MINUTES OF PREVIOUS MEETING – 27th May 2015**

The minutes of the previous meeting were approved and signed as correct by the Chairman.

5. **DECLARATION OF INTEREST**

Mr Peter Rogan has an interest at items 6.4 and 8.2.

In line with revised Charity Commission guidance, members were specifically invited to advise any further conflict of interest.

6. **MATTERS ARISING from previous meeting**

6.1 **St Mary's Church, Derby** – Grade II* Listing

As agreed at the last meeting a determination and faculty have been issued for the refurbishment of the Lady Chapel. An explanatory letter was sent with the determination to Historic England to which we have not received a reply.

6.2 **St Mary's, Grantham** – Grade II Listing

The statutory consultation process ended with no adverse comments received and the determination and faculty have been issued for the erection of a small Marian shrine in the garden behind the church.

6.3 **St Mary's Church, Loughborough** – Grade II Listing

As reported previously a faculty has been issued for the installation of the new boilers and associated works. Certificates of commencement and completion have been received.

6.4 **St Barnabas Cathedral Nottingham** – Grade II* Listing

The statutory consultation process ended for the WW1 grant work comprising drainage improvements, door actuators and paving. A letter of support was received from Historic England who advised "...In summary, we fully support the sensitive and well considered approach taken by your Cathedral architect, Peter Rogan, in conjunction with the Cathedral Dean...". With no adverse comments received the determination and faculty have been issued. Mr Rogan advised that tenders are due back 21st September 2015.

6.5 **The Good Shepherd, Woodthorpe** – Grade II* Listing

As reported previously a faculty has been issued for the recovering of the kneelers and certificates of commencement and completion are awaited.

6.6 **The Good Shepherd, Woodthorpe** – Grade II* Listing

As agreed at the last meeting a determination and faculty have been issued for the new heating system.

6.7 **St Mary & St Augustine, Stamford** – Grade II Listing

Following the cleaning of the Sanctuary ceiling and the removal of the scaffolding, members of the HCC were invited to attend the church to review the proposed decorative scheme and reach agreement. Mr Leaney and Father McBrien met with Father O'Connor, Mr King (parishioner) and Mr Gabriel Gillick on 1st July. It was agreed that Mr Gillick would ensure that the colours matched exactly those that had been revealed on the

Sanctuary ceiling and Mr Leaney would approve the colours. The decoration behind the altar would in fact be reversible as it is to be painted on to board rather directly on to the plaster. In view of this and the statutory consultation process having ended with no adverse comments received, a determination and faculty have been issued. Mr Leaney advised that he had not been available to review the colours but understood they were exactly the same as those on the Sanctuary ceiling.

7. **CORRESPONDENCE**

7.1 - 8th June 2015 – **Historic England – National Rural Crime Network**

Email forwarded by Patrimony Committee about a rural crime and policing survey which will provide an opportunity to raise public awareness of crime and anti-social behaviour within the historic environment. Email forwarded to HCC members.

7.2 - 15th July 2015 – **HLF grant award to Pugin’s Shrine of St Augustine**

Email forwarded by Patrimony Committee. St Augustine’s church in Ramsgate has received an HLF grant to create the Pugin and St Augustine Education, Research and Visitor Centre. The HLF will fund 74% of the £810k. Email forwarded to HCC members.

7.3 - 15th July 2015 – **CDM Regulations 2015**

Email from Patrimony Committee about the changes brought in recently with the 2015 CDM Regulations and a briefing note from the National Churches Trust and Historic Religious Buildings Alliance. Email forwarded to HCC members.

7.4 - 30th July 2015 – **The Victorian Society**

Introductory email from Sophia Laird, the new Churches Conservation Adviser at the Victorian Society.

7.5 - 27th August 2015 – **HCC Conference 2016**

Email from Patrimony Committee advising of next year’s HCC Conference date which will be Thursday 26th May 2016. Venue to be advised but it will be in the South. Email forwarded to HCC members.

8. **SUBMISSIONS**

8.1 **All Saints, Hassop – Grade I Listing**

(With the agreement of the meeting this was taken out of order). Proposed work includes a replacement oil fired boiler and new radiators to the West Stairs, Sacristy and Choir Loft. The parish had been asked a number of times to consider involving an architect accredited in building conservation but declined. Although information was available at the last meeting it was not considered sufficient to explain the proposal. Also it did not demonstrate that the sensitivities of the grade I listed church had been taken into account and that the scheme had been conceived to minimise harm. After the last meeting the parish was sent examples of architect’s drawings to demonstrate the detail that was required. Whilst further information has been received it is still not considered sufficient.

The parish asked to attend the meeting.

Mr McDermott, a parishioner and heating engineer, joined the meeting. In view of his involvement with the Hassop parish Mr Rogan offered to withdraw from the meeting but the committee asked that he stay particularly as he knows the church. Mr Rogan did not take part in the debate other than to give information factually.

A lengthy discussion ensued. The principle of the arrangements to improve the heating system was supported by the HCC however it became clear during the presentation that the presented proposals were not necessarily final.

The radiators in the choir loft were of particular concern to the committee. Having more than one style of radiator in the choir loft and locating a radiator in front of a window was extremely unlikely to be approved. There was also concern over the impact the additional heat would have on the historic organ.

It was agreed that Fr Stephen Dye would contact the parish priest about the organ. It should already be regularly maintained and it will need closely monitoring, before and after any changes to the heating system, to ensure it is not damaged by changes of temperature and humidity.

Mr McDermott suggested altering the radiator provision in the choir loft to 2 small radiators located symmetrically on the back wall as far away from the organ as possible.

The committee suggested painting the radiators to match the wall colour or a darker colour. Cream or white radiators are particularly visible.

A revised submission with suitable drawings is awaited. Mr McDermott left the meeting. After he had done so the committee agreed that as a submission to the HCC for an important church it was very inadequate.

8.2 **All Saints, Hassop** – Grade I Listing

More detailed proposals have now been received from the parish following its original advice that it was applying for grant aid to assist with various repairs. Mr Rogan undertook a quinquennial inspection and advised that there is insufficient structural repair work necessary to justify an application for an urgent repair grant. Instead it is proposed to apply for help with conservation work to the stonework and other fittings such as the altarpiece along with re-building the ambulatory as a multi-purpose facility that would combine a new means of access to the church for people with disabilities as well as for heritage display purposes. The potential to include the conservation and display of historic vestments will hopefully make the project more appealing to the HLF. The ambulatory is a poor quality brick built later addition to the church which partially obscures two of the stained glass windows and is of no architectural merit. Sophie Andreae of the Patrimony Committee is visiting the parish on 23rd September 2015 and her support is greatly appreciated.

8.3 **The Good Shepherd, Woodthorpe – Grade II* Listing**

The current sound system is poor. Keystone Sound Systems has put together a proposal for the supply and installation of a new system including all microphones, speakers, remote control CD player, 2 Yamaha 4 channel amplifiers, 1 Yamaha digital mixing engine and hearing loop. All cabling will be glued in place rather than clipped. All loudspeakers and sockets will be installed using a single screw fixing into a mortar joint where possible. All visible loudspeakers, cabling etc will be painted on site to match the surface upon which they are mounted. Loudspeaker size will be kept to a minimum. (Keystone has successfully installed sound systems in several churches in the Diocese including the Cathedral, St Philip Neri and St Augustines, all of which are listed). The committee was happy with the proposals other than Mr Lewis who had concerns over using glue to fix the cables which he thought might permanently mark the concrete where it was applied. This will be raised with Keystone.

9. **HADFIELD HEATING UPDATE**

For information we have been advised by Hadfield parish that the direct gas fired, powered flue, fan assisted heaters which were approved and installed in the church last Autumn, are most successful.

10. **ANY OTHER BUSINESS**

10.1 **St Charles Borromeo, Hadfield – Grade II Listing**

In March this year the committee was advised that the parish accepted that it should refurbish the existing very fine pipe organ using the parish's restricted fund to pay for repairs. Organ expert Mr David Butterworth would oversee the work. Earlier this week Canon Bowdren asked that the committee be advised that the parish and its council are not minded to spend the monies needed for the full project and would only agree to a plan for regular and planned maintenance to keep the organ in reasonable working order. Mr Butterworth has subsequently been contacted and his advice is that it is a very good organ and is an asset of the Diocese. The organ is a heritage feature in a listed church and it should be preserved in the opinion of the committee.

10.2 **St Mary Crowned Glossop – Grade II Listing**

As discussed at the last meeting the parish is investigating the possibility of selling the presbytery which is attached to the listed church. Further information has been received from the parish.

The parish's architect proposes that in order to provide a separate vehicular access to the house, Our Lady's grotto should be re-sited. In addition it would require the removal of several trees that have TPOs. However it seemed most unlikely that the felling of protected trees would be approved by the Local Authority.

The parish's architect suggests that the Historic Churches Committee could overrule the Council which is against the severance of the link between the church and the presbytery and give permission to demolish the parts of the church that comprise the link. The HCC

does not have the authority to overrule the Council and planning permission would be required for the external works in any case. From an historic point of view the presbytery and the church do not need to be separated.

The removal of the link would also mean that a new sacristy, prayer room and toilet would need to be provided in the listed church which could prove difficult.

The parish will be advised accordingly.

11. DATE OF NEXT MEETING

The next meeting will be held on Thursday 3rd December 2015 commencing at 1.30pm in the Mary Potter Room, Willson House and preceded by a light lunch at 1.00pm.

12. MEETING DATES 2016

The following meeting dates have been agreed for 2016. All commencing at 1.30pm in the Mary Potter Room, Willson House, unless advised otherwise, and preceded by a light lunch at 1pm.

- Thursday 25th February 2016
- Thursday 19th May 2016
- Thursday 1st September 2016
- Thursday 24th November 2016

13. DISTRIBUTION OF MINUTES

To all Committee Members and Rev John Guest

14. CONCLUSION

It was agreed that Mr Ray Craig who had resigned from the committee with immediate effect owing to other commitments would be sent a letter of thanks for his valued contribution over the years.

The meeting closed at 2.45pm the Chairman having thanked all those attending and wishing all a safe journey home.

Signed Date

DIOCESE OF NOTTINGHAM

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**NOTTINGHAM ROMAN CATHOLIC
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Registered Office: Willson House, 25 Derby Road, Nottingham, NG1 5AW

SUBJECT Minutes of the Meeting of the Historic Churches Committee for the Diocese of Nottingham

LOCATION The Mary Potter Room, Willson House, Derby Road, Nottingham

DATE Thursday 3rd December 2015 at 1.30pm

1. **ARRIVAL** The meeting was opened with a prayer by the Chairman of the meeting who welcomed committee members.

2. **PRESENT**
Rev Mons Canon T McGovern Prot Ap VG (In the Chair)
Rev P McBrien BSc
Rev A Adkins MA PGCE VF
Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)
Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac
ACIOB MCIAT AABC RIBA
Mr Nigel Leaney

In attendance:
Mrs Rachael Oxspring (Diocesan Property Manager)

3. **APOLOGIES** Ms Margaret Goodall – Joint Amenity Societies
Rev A Axe OP
Rev S Dye BA STB VF
Mr Roy M Lewis BA(Hons) MA(Arch Cons) MRTPI IHBC

4. **MINUTES OF PREVIOUS MEETING – 17th September 2015**

The minutes of the previous meeting were approved and signed as correct by the Chairman.

5. **DECLARATION OF INTEREST**

Mr Peter Rogan declared an interest at items 6.3 and 6.9.

In line with revised Charity Commission guidance, members were specifically invited to advise any further conflict of interest.

6. MATTERS ARISING from previous meeting

6.1 St Mary's Church, Derby – Grade II* Listing

As agreed at the last meeting a determination and faculty have been issued for the refurbishment of the Lady Chapel. We understand work will commence in January 2016.

6.2 St Mary's, Grantham – Grade II Listing

The statutory consultation process ended with no adverse comments received and the determination and faculty have been issued for the erection of a small Marian shrine in the garden behind the Church. The parish is currently obtaining quotations with a view to doing the work in Spring 2016.

6.3 St Barnabas Cathedral Nottingham – Grade II* Listing

As reported previously a determination and faculty have been issued for the WW1 grant work comprising drainage improvements, door actuators and paving. Midland Stone Masonry is the successful contractor for the majority of the work and has commenced on site. A certificate of commencement has been received. Work should be completed by March 2016. Mr Rogan advised that an adjustment to the door closers may negate the need for the installation of door actuators and this is currently being investigated.

Mr Rogan reported that like for like repairs to the external masonry crosses are continuing.

6.4 The Good Shepherd, Woodthorpe – Grade II* Listing

Certificates of commencement and completion have been received for the recovering of the kneelers.

6.5 The Good Shepherd, Woodthorpe – Grade II* Listing

A certificate of commencement has been received for the installation of the new heating system.

6.6 The Good Shepherd, Woodthorpe – Grade II* Listing

Mr Lewis's concerns about gluing cables to the concrete were raised with Keystone Sound Systems. Keystone advised that they use a standard hot melt glue approved by several dioceses around the country. It is strong enough to hold up the cabling but can easily be peeled away by hand. Mr Lewis was happy with their response. The statutory consultation period ended with no adverse comments received and a determination and faculty have been issued for the replacement sound system.

6.7 St Mary & St Augustine, Stamford – Grade II Listing

As reported to the last meeting a determination and faculty have been issued for the internal decorative scheme. Certificates of commencement and completion have been received.

6.8 **St Charles Borromeo, Hadfield – Grade II Listing**

The Committee agreed at its last meeting that the organ is a heritage feature in a listed church and as such it should be preserved. The parish was advised accordingly and has subsequently replied. It is obtaining a second opinion over Mr Butterworth's comment that without this work the organ would stop working. It also wants to know if there is an organ preservation charity it could approach as it is reluctant to spend its own restricted organ restoration fund on this work. The Committee viewed the photographs showing the interior of the organ covered in dust. The Committee thought it highly unlikely that the parish would obtain a grant for the work, especially in light of its having an existing fund itself. The Committee is keen for the parish to carry out the work.

6.9 **All Saints, Hassop – Grade I Listing**

Sophie Andreae of the Patrimony Committee visited Hassop on 23rd September 2015 to consider the proposal to apply to the HLF for help with conservation work to the stonework and other fittings such as the altarpiece along with re-building the ambulatory as a multi-purpose facility that would combine a new means of access to the church for people with disabilities as well as for heritage display purposes. Mr Rogan advised the visit was most helpful. An action plan is to be put together for Sophie Andreae to review. Applications for HLF grants are invited every 3 months and the parish is working towards April 2016. Mr Rogan may have some information for the next meeting. It is proposed that the application will focus on the work with historic vestments, as this is a point of difference that it is hoped will be appreciated by the HLF.

7. **CORRESPONDENCE**

7.1 - 22nd September 2015 – **Listed Places of Worship Roof Repair Fund**

Email from Patrimony Committee about forthcoming announcement for second round of applications for grants for roof repairs. Emailed forwarded to HCC members.

Mr Rogan advised that he had received notification the previous day that the grants had now opened. He will be working on the application for St Augustines, Woodborough Road. Lead and copper would work best as a replacement covering for this church but the risk of metal theft is probably too high in that area.

7.2 - 6th November 2015 – **SPAB John Betjeman Award 2016**

Email forwarded by Patrimony Committee – entries now invited for the SPAB's John Betjeman Award 2016. The award celebrates excellence in conservation and repair projects at places of worship of any faith in England and Wales. Email forwarded to HCC members.

7.3 - 9th November 2015 – **HCC Conference 2016 – change of date**

Email from Patrimony Committee advising that the 2016 HCC Conference will now be on Thursday 12th May in Oxford. Email forwarded to HCC members. Mr Rogan hopes to attend.

7.4 - 12th November 2015 – **Historic England**

Email from Patrimony Committee forwarding Historic England's notes about charges being made for pre-application advice that exceeds 15 hours. Email forwarded to HCC members.

8. **SUBMISSIONS**

8.1 **St Thomas of Canterbury, Gainsborough** – Grade II Listing

The parish would like to dispose of a stone font that has been stored in the parish garage since the church was re-ordered during 1994/1995. Photographs were available at the meeting. The parish has no knowledge of the font's provenance. The replacement font which has been in use for c20 years is a movable wooden font with a stainless steel interior. The Committee agreed that the disused font could be re-homed. It was suggested that the parish advertise it on the Diocesan website.

8.2 **All Saints, Hassop** – Grade I Listing

The proposal to replace the oil fired boiler and install new radiators to the West Stairs, Sacristy and Choir Loft was discussed once again at the last meeting. The radiators in the choir loft had been of particular concern to the Committee. Having more than one style of radiator in the choir loft and locating a radiator in front of a window was extremely unlikely to be approved. There was also concern over the impact the additional heat would have on the historic organ.

As agreed Fr Stephen Dye visited the parish and reported that whilst the organ hasn't been serviced for many years it is in surprisingly good condition. The humidity levels in the church have probably helped. The choir loft is quite large and there is enough space for two small radiators to be located symmetrically on the back wall without being too close to the organ.

Drawings provided by Smith & Roper architects, addressing the points raised, were available at the meeting. In particular the radiators will be 750mm from the organ. These were approved by the Committee and the statutory consultation can now commence. As and when the faculty is issued, it will be made clear to the parish that there can be no deviation from the agreed scheme without prior consent and photographs will be required upon completion.

9. **ANY OTHER BUSINESS**

- 9.1 The current Bishop's coat of arms are to be added to the Bishop's chair in the Cathedral, and this is considered a like for like replacement not requiring HCC formal approval.
- 9.2 Mr Poyser thanked all current HCC members for agreeing to serve for another 3 years and advised that it welcomes two new members for next year – Ms Jane Roylance and Mr Peter Smith.

10. MEETING DATES 2016

The following meeting dates have been agreed for 2016. All commencing provisionally at 1.30pm in the Mary Potter Room, Willson House, unless advised otherwise, and preceded by a light lunch at 1pm.

- Thursday 25th February 2016
- Thursday 19th May 2016
- Thursday 1st September 2016
- Thursday 24th November 2016

11. DISTRIBUTION OF MINUTES

To all Committee Members and Rev John Guest

12. CONCLUSION

The meeting closed at 2.00pm the Chairman having thanked all those attending and wishing all a very happy Christmas and a safe journey home.

Signed Date