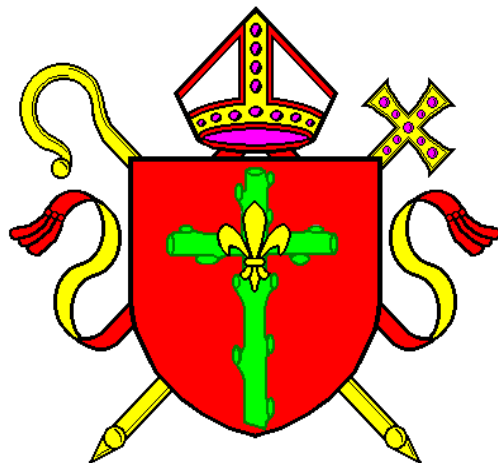


ANNUAL REPORT FOR 2019

DIOCESE OF NOTTINGHAM

HISTORIC CHURCHES COMMITTEE



REPORT FOR 2019

DIOCESE OF NOTTINGHAM HISTORIC CHURCHES COMMITTEE

The Committee met on four occasions during the year:

7th March 2019
6th June 2019
5th September 2019
5th December 2019

MEMBERSHIP

Existing members were reappointed for three years from 1st January 2019 by the Bishop.

Rev Canon E Jarosz MA VG (Chair)
Rev P McBrien BSc (Vice Chair)
Rev A Adkins MA PGCE VF
Rev Denis Labartette IC
Mr Edward S Poyser BA FCA (Financial Secretary & HCC Secretary)
Mr Roy M Lewis BA (Hons) MA (Arch Cons) MRTPI IHBC
Mr Peter Rogan BA Dip Arch (Leic) PG Dip Arch Prac ACIOB MCIAT AABC RIBA
Ms Margaret Goodall MA (Oxon), MSocSc, IHBC
Mr N Leaney
Rev S Dye BA STB VF
Dr Ana Souto BA MA PhD
Mr Peter Smith BSc (Hons)

At the June 2019 meeting the resignations of Mr Poyser and Rev McBrien were announced and Mrs Oxspring agreed to take on the role of HCC Secretary as well as HCC Administrative Secretary.

Mr David Lawes, newly appointed Chief Operating Officer for the Diocese, joined September's meeting and was formally appointed to fulfil the role of a person involved in the financial administration of the Diocese.

The role of a member appointed by and from the Diocesan Art and Architecture Commission and that of Vice Chair are still being considered.

RESUME OF THE BUSINESS OF THE COMMITTEE:

Meeting of Thursday 7th March 2019

St Mary Crowned, Glossop – Grade II Listing – the architect has produced an updated specification and schedule of works for the external repairs to the gutter and rainwater outlets of the sanctuary roof, repairs to the plaster and paintwork of the internal walls and ceilings and the refurbishment of the timber pew platforms within the nave. Mr Brook will continue to liaise with Mr Leaney who will revisit to take further samples as and when access is available. It is understood that the ceiling may have been painted red previously.

St Hugh of Lincoln, Lincoln – Grade II Listing – the stonework, tower and gable cross have been inspected. If there might be a delay in commencing a repairs project, it may be appropriate to consider constructing a covered walkway to the pavement to protect pedestrians from falling debris. Mr Rogan further advised he would be able to assist the parish with asking for the church to be added to the Heritage at Risk Register and this should assist with grant applications. Grant applications require heritage activities and a parish contact. Heritage Lincolnshire would be able to help the parish.

St Augustine, Apostle of England, Nottingham – Grade II Listing – while the plaster from the ceiling's two shallow saucer domes has been removed, the roof continues to leak and the expamet reinforcement continues to rust. The parish is currently out to tender for re-roofing and allowances for concrete repairs. Tenders are due back shortly. These repairs will be dependent on grant funding. The church is on the Heritage at Risk Register.

St Barnabas Cathedral – Grade II* Listing – a determination and faculty have been issued for the installation of external CCTV cameras. Planning permission was granted on 1st March 2017. Certificates of commencement and completion have been received and the installation is complete.

St Barnabas Cathedral – Grade II* Listing – a determination and faculty have been issued for the installation of two cameras in the Cathedral to allow the permanent streaming of services. Work is finished and a certificate of completion has been received.

St Barnabas Cathedral – Grade II* Listing – representatives of HLF have visited the Cathedral to discuss a multi phased grant application. In January an initial grant of £71.1k was awarded towards investigation and interpretation work to record and understand Pugin's original design work. The project value is £100k and Nottingham Trent University are a project partner who will be providing skills and equipment. The Cathedral has appointed a heritage mentor to help with heritage activities and Heritage Lincolnshire remains involved with the project. During National Heritage Week in September there will be events such as tours of the Cathedral, Catholic heritage in Nottingham, etc. Ultimately the results of this research will be used to put together a bid for a larger grant application. Should Pugin's decoration to the interior of the Cathedral be reinstated it is likely that the floor will need replacing as the current decorative tiles

are likely to clash. It was also noted that not all of the decoration in the Blessed Sacrament Chapel is designed by Pugin.

Our Lady of Perpetual Succour, Bulwell – Possible candidate for listing – following discussions with the parish, the Sisters have decided not to carry out any internal alterations to the church itself and are looking to refurbish and extend the existing chapel in the convent which is not covered by the HCC. There are two options for extending the convent chapel, one is over drains on convent land and the other is on parish land near to the new parish hall. The latter would require Diocesan approval.

St Norbert's, Crowle – Possible candidate for listing – owing to woodworm, the panelling installed in the church in the 1920s has been removed. Rather than replace it with like for like panelling the parish is proposing to revert back to the brickwork and reinstate a previous decorative scheme. Mr Leaney is continuing to assist the parish and circulated a report on his investigations into the decoration which was discussed at the September 2018 meeting. It transpires that the ceiling was originally decorated rather than being white and so reinstatement would be a big job which could prove to be beyond the parish's financial means. Heritage Lincolnshire could be approached in connection with grants. Mr Leaney advised that the 1930's decorative scheme is more significant than the original scheme and he would recommend that this be reinstated. The Committee supported this view.

Our Lady of Lourdes, Ashby-de-la-Zouch – Grade II listing – the flooring to the undercroft was reported as an issue in the 2017 quinquennial inspection. The undercroft extends from underneath the north chapel to underneath the main choir and sanctuary area and consists of a square grid of arches of brick supporting a flat concrete soffit. The floor is concrete, painted red, with drains set into it creating trip hazards. The paint is flaking and the concrete is rather uneven. It is proposed to tile the floor with Alamo porcelain floor tiles 450x450mm in textured dark grey. The parish has been out to tender and selected a preferred contractor. The area is used for a youth club and art classes and occasionally other community use and also houses a kitchen and toilets. While the Committee was happy with the principle of tiling the floor, it did not approve the tile choice. A lighter colour with borders to break up the expanse of flooring would be better. Borders could tie in with the square grid of arches.

English Martyrs, Bakewell – Grade II listing – the church has been closed temporarily owing to various outstanding repairs and safety inspections. The parish has been advised that the furnishings and contents should not be removed at the moment. An architectural and historical report is required to inform the final decision on the future of the building. This is in accordance with the Directory on the Ecclesiastical Exemption from Listed Building Control. The statutory bodies will be advised of the proposed permanent closure using HCC Form 15 and enclosing a copy of the report. Consultees will have 28 days to comment. At the end of the consultation period, and having taken into account the views of consultees, advice will be given to the Bishop on behalf of the HCC about the future of the church building, should permanent closure take place.

St Mary Crowned, Glossop – Grade II listing – the Parish is currently considering proposals to create a toilet area and new narthex. Provisional drawings were available at the meeting. It was

noted that it is in the early stages. Concern was expressed at the lack of symmetry with differing roof styles to the enclosures, however it was noted that this was in order to avoid cutting across the existing windows. It was agreed that a site visit would be helpful.

Holy Souls, Scunthorpe – Possible candidate for listing – the parish would like to install stained glass in the windows at the back of the church in memory of Deacon Bernard who died earlier in the year. They would be designed and manufactured by Andrew Brepri Stained Glass who has produced other stained glass windows for the church. Detailed designs were not available in time for the meeting and it was noted that Diocesan approval of the scheme had not been forthcoming at the morning's Building and Sites Committee meeting. The project was to be deferred for at least 12 months. Mr Leaney who had offered to visit Holy Souls church to take small paint samples, following Mr Gillick's proposed internal decorative scheme approved at a previous meeting, advised that the samples did not reveal any previous decorative scheme. This agreed with archival photographs and the memories of elderly parishioners.

All Saints, Hassop – Grade I listing – proposed meeting room to rear of church. A drawing was received from the architect the day before the meeting for informal comment. The Committee reviewed the drawing. While the form of the extension was considered an improvement and the roof no longer crashes into the church or presbytery windows it was agreed that the two halves do not go together. There is a heavy fortress style stone wall with slit windows to the bottom with a glazed upper half. The slit windows do not relate to the existing building. The Committee suggested that a fully glazed light weight structure might be better received. Has access been fully considered? It was noted that there was level access from the West Stairs. It was also queried as to whether the parish and its architect understood the significance of the building as a whole. This should be used to inform design (need - survey - analysis - plan). Has the parish considered a grant application. It was suggested that a site visit would be helpful.

Josephine Warren, Historic Churches Adviser, Catholic Bishops' Conference of England Wales has been invited to join the June meeting. She is happy to receive feedback about grant applications and discuss any applications for specific churches.

Mount Saint Bernard Abbey in Leicestershire is in need of various repairs including the cloister roof. It is grade II listed but as a contemplative community it is not a charity. The buildings are not owned by the Diocese and the Cistercians did not choose to come under the HCC.

Our Lady of Victories, Market Harborough – Grade II listing - the parish is engaging Lampholder to put together a new lighting scheme for the church. This follows a visit by the HCC Secretary and Vice Chairman in January 2019. It is proposed that fittings will be similar to existing although mains powered with LED lamps. Repairs highlighted in the quinquennial inspection report are also being considered and further information may be available at the next meeting.

St Mary the Immaculate, Grantham – Grade II listing - urgent like for like repairs are being carried out to the roofs of the church, church hall and adjacent buildings owing to water ingress and loose slates. The parish has appointed Pearce Roofing who re-roofed the presbytery a few

years ago under the supervision of Mr Rogan. In due course the parish will be going out to tender to re-roof the church hall. Pearce Roofing has already quoted and advises that the existing slates can be re-used with salvaged slates to make up the shortfall.

Meeting of Thursday 6th June 2019

Ms Josephine Warren, Historic Churches Adviser for the Catholic Bishops' Conference of England Wales was welcomed to the meeting and addressed the Committee. She has been in post for c1 year and has been focussing on buildings that are on the Heritage At Risk Register. An update was provided on the new National Lottery Heritage Funding scheme. Josephine offered to assist with grant applications where possible and will feedback any issues to the Patrimony Committee. Owing to there no longer being a specific funding stream for places of worship applications will require a higher degree of community engagement than before but it isn't clear what would be sufficient. The point about sacred space in Catholic churches has been stressed. Josephine will endeavour to share best practice for successful grant applications.

Our Lady of Lourdes, Ashby-de-la-Zouch – Grade II listing – while the Committee was happy with the principle of tiling the floor to the undercroft, it did not approve the tile choice at its last meeting. A lighter colour with borders to break up the expanse of flooring was suggested. Borders could tie in with the square grid of arches. This was conveyed to the parish. Photographs of three tile choices were provided by the parish along with a plan showing that the undercroft is not symmetrical. The Committee responded via email with a clear preference for tile option 2. It was also agreed that borders could be omitted and the statutory consultation could progress. The statutory bodies did not wish to comment and a determination and faculty have been issued. A certificate of commencement is awaited.

English Martyrs, Bakewell – Grade II listing – the church has been closed temporarily owing to various outstanding repairs and safety inspections. An architectural and historical report has been received to inform the final decision on the future of the building. This is in accordance with the Directory on the Ecclesiastical Exemption from Listed Building Control. The report has been circulated and a copy placed on the diocesan website. The statutory bodies have been advised of the proposed permanent closure using HCC Form 15 and enclosing a copy of the report. Consultees were given 28 days to comment. Historic England offered general advice on the closure of listed buildings, the Victorian Society did not wish to comment and Peak District National Park Authority advised that while it was a cause for concern they had no specific comments to make at this stage. Should the church closure become permanent the parish wishes to relocate the Stations of the Cross and some statues to All Saints, Hassop which is grade I listed. It also asked for advice on disposing of the remaining contents at Bakewell.

St Norbert's, Crowle – Possible candidate for listing – following the Committee's agreement to the proposals for internal redecoration submitted by Mr Leaney, the parish is obtaining prices. The parish advises that it is looking to fundraise to reproduce the ceiling artworks within the sanctuary but will not be able to reproduce those in the nave owing to cost. The parish is also considering installing a stained glass window dedicated to St Joseph and St Dymphna, the chapel at Luddington which was sold, and the principle was approved. Designs may be available at the next meeting.

All Saints, Hassop – Grade I listing – proposed meeting room to rear of church. Further to the last meeting, Mr Rogan visited the parish on 11th April 2019 and offered advice. He was shown new designs for the extension, which omitted the stone wall and showed a fully glazed structure. A letter from Peak District National Park Authority was also available which indicated that they were in favour of this amended design. The parish advised that it wished the disabled access for the church to be through its main entrance and this would be achieved by grading the path from the rear car park around the side of the church. Updated drawings are awaited from the parish.

St Hugh of Lincoln, Lincoln – Grade II Listing – repairs to stonework and tower. The parish understands the urgency of this work and the serious potential risks if the tower is not repaired before the Autumn/Winter 2019. The work is going out to tender shortly. The parish advises it is keen to apply for grants other than from the National Lottery. Josephine Warren advised she would be happy to help the parish with grant applications.

St Augustine, Apostle of England, Nottingham – Grade II Listing – roof repairs. The parish has been out to tender for re-roofing and allowances for concrete repairs. Unfortunately only one company responded with an extremely high tender. It is believed that the problem may be owing to a lack of asphalters. Mr Rogan is considering splitting the internal and external repairs and tendering separately to roofing contractors and concrete repair companies. These repairs will be dependent on grant funding. The church is on the Heritage at Risk Register.

St Barnabas Cathedral – Grade II* Listing – HLF multi phased grant application. Following the resignation of Fr McBrien, Canon Dolan, retired Diocesan archivist and former HCC member, has offered to assist the Cathedral where possible with this project. Mr Rogan is hoping to review the paint scans with Mr Leaney and Ms Susan Lee. The parish is working on an initial vision for the whole Cathedral site.

St Barnabas Cathedral, Nottingham – Grade II* Listing – a water leak was detected which has created a lateral void under the concrete slab base of the Cathedral courtyard. Severn Trent Water has now repaired the leak but will not consider a claim until the courtyard repairs have been completed. Work will commence after the 175th Anniversary celebrations in June.

St Mary Crowned, Glossop – Grade II listing – the Parish wishes to create a toilet area and new narthex. There are accessible drains to the south allowing the toilets to be located adjacent to the south porch. The new narthex would be off the lobby near to the north aisle and the primary access route. To open up the space four rows of pews would be removed. It is a large church and there would still be ample seating for services. The parish advises that there will be an asymmetry when the nave is viewed from the sanctuary but this is preferable to rearranging the Stations of the Cross in such a way that requires most of them to be moved. It would result in three of them being much closer together than the others. There is, in fact, an existing asymmetry with a side altar located to one side. Amended drawings and a statement of need were available at the meeting. The drawings were considered an improvement on the previous ones and the statutory consultation will commence shortly.

St Mary Crowned, Glossop – Grade II listing – internal repairs to the plaster and paintwork of the internal walls and ceilings and the refurbishment of the timber pew platforms within the main body of the church. The architect has produced a specification and schedule of works. Proposals include the removal of the redundant church heating pipes. Upon receipt of further information on the colour scheme the statutory consultation will commence. If approved, the architect will go out to tender.

St Mary Crowned, Glossop – Grade II listing – the existing church toilet actually forms part of the presbytery building which is being sold shortly. The parish would like to install a new toilet in what will be left of the link corridor. It will be adjacent to the sacristy and prayer room. Plans were available at the meeting. Unfortunately there is not sufficient space to create a disabled WC. The work will involve the removal of the painted timber choir vestment cupboard which is a 1960s addition and of no merit. The doorway between the sacristy and the corridor which will need closing with blockwork is also a later addition and once again of no merit. Its location will be enclosed by the new WC. There is water and electricity nearby which will minimise pipework and cabling. No concerns were raised and the statutory consultation will commence shortly.

St John the Baptist, Melton Mowbray – Grade II listing – level access and internal re-ordering. The parish has met with Sophie Andreae of the Patrimony Committee about installing a covered level access to the east side of this grade II listed church. This is the plainest elevation and faces away from the town. A ramp cannot be installed to the main entrance as the flight of 3 steps is too close to the pavement. An architect has been instructed. Information was not received in time for the meeting. Josephine Warren advised that she had visited with Sophie Andreae. Currently there are no facilities at all for the disabled. Further information is awaited from the parish although there will be a delay owing to a change in parish priest.

Our Lady of Perpetual Succour, Bulwell – Possible candidate for listing - following an infestation of woodworm in the sacristy approximately 2 years ago it was necessary to remove the fitted cupboards leaving several areas of unplastered walls, uneven floors and loose cables. Now that it has been decided that the Poor Clare Sisters will not require this room to form part of their choir area and they will worship with the parish, the PPC is seeking approval in principle to refurbish it. Photographs and sketch plans were available at the meeting. The Committee asked that the parish consider boarding up the windows rather than bricking them up. The Committee looks forward to receiving a detailed submission in due course for its consideration and confirmation that the damp has been addressed.

Holy Souls, Scunthorpe – Possible candidate for listing – the parish would like to install stained glass in the windows at the back of the church in memory of Deacon Bernard. Detailed designs have now been received and were available at the meeting. The Committee agreed that the dedication was too long and should be in keeping with other dedications in the church.

St Mary's Derby – Grade II* listing - the 2017 quinquennial inspection report made recommendations for stonework repairs and repointing to be carried out to slow down further deterioration to this grade II* listed church. Mark Eaton, an experienced stonemason who has worked on the church before, is to be appointed to carry out these like for like repairs. While the

scaffolding is in situ glazing repairs will also be undertaken.

St Mary Crowned, Glossop – Grade II listing - repairs to the boundary retaining wall have commenced although there is currently a slight delay owing to the Conservation Officer having to approve the bricks for cladding the concrete pillars.

St Mary, Louth – Possible candidate for listing – the main entrance to the church is via a long flight of steps but level access is possible from the side, via the sacristy. It involves making a 90 degree turn which isn't possible for wheelchair users without assistance. The parish is considering altering the doorway to improve access. There is still one step to negotiate and this would have to be by way of a movable wooden ramp. It is hoped that plans will be available for September's meeting.

Our Lady of Victories, Market Harborough – Grade II listing – following receipt of the quinquennial inspection report, like for like repairs are being carried out to the roofs of the church, old school room and presbytery.

St Barnabas Cathedral – Grade II* listing – a diagonal crack to the spire was discovered during the quinquennial inspection. Steeplejacks were asked to investigate and quote for repairs to the spire and tower area. Quotations have been received and the parish is currently considering whether to replace all high level louvres, windows and frames or just those that cannot be repaired. A structural engineer's opinion is being sought on the diagonal crack, with a view to installing stainless steel cramps to the crack and monitoring.

Holy Cross, Whitwick - North West Leicestershire District Council has adopted a list of local heritage assets following a period of public consultation and Holy Cross RC Church has been added to the list.

HCC Membership – following the resignations from the Committee, reported earlier, Rachael Oxspring will take on the role of HCC Secretary as well as HCC Administrative Secretary. The role of Vice Chair will be left open for the time being and Fr Andrew Cole has been approached as Chair of the current Liturgical Commission either to join the Committee himself, or nominate another member, as the representative from the Art and Architecture Commission, whose duties are subsumed by the Liturgical Commission.

HCC Conference May 2019 - Mr Rogan attended the HCC Conference in Cardiff on 23rd May 2019. Several other dioceses are using the Catholic Historic Churches website set up by the Patrimony Committee for administering the HCC faculty system. Josephine Warren advised it is intended to reduce the amount of work involved and she would seek further information. Currently Nottingham Diocese assists the parishes with their applications, including completing forms, enhancing submissions etc. Taking Stock reports were also discussed. Consideration is being given to updating these. The Diocese of Nottingham's were completed during 2010. Inventories were recommended to prevent items being sold, moved or lost. Canon Jarosz advised that these are already a Diocesan requirement.

Organs - Fr Dye offered to produce an inventory of church organs throughout the Diocese to ensure they are protected. With churches closing they are potentially at risk.

Meeting of Thursday 5th September 2019

Mr David Lawes, newly appointed Chief Operating Officer for the Diocese, joined the Committee meeting to fulfil the role of a person involved in the financial administration of the Diocese. A formal letter will be issued.

Our Lady of Lourdes, Ashby-de-la-Zouch – Grade II listing – tiling of floor to undercroft. Work has been delayed owing to difficulties with the chosen contractor. An alternative contractor has now been appointed and a certificate of commencement is awaited.

English Martyrs, Bakewell – Grade II listing – possible closure. An architectural and historical report to inform the final decision on the future of the building, in accordance with the Directory on the Ecclesiastical Exemption from Listed Building Control, has been circulated and a copy placed on the diocesan website. The statutory bodies have been advised of the proposed permanent closure using HCC Form 15 and enclosing a copy of the report. It is expected that a decision on whether this closure is permanent will be made by the Bishop during October 2019.

St Norbert's, Crowle – Possible candidate for listing – the parish is obtaining prices for the proposed internal decorative scheme. It is looking to fundraise to reproduce the ceiling artworks within the sanctuary but will not be able to reproduce those in the nave owing to cost.

St Mary Crowned, Glossop – Grade II listing – re-location of toilet in former link to presbytery. Following the statutory consultation, during which no adverse comments were received, a determination and faculty have been issued. A certificate of commencement is awaited.

St Mary Crowned, Glossop – Grade II listing – re-ordering, internal repairs and redecoration. Following the statutory consultation, during which no adverse comments were received, a determination and faculty have been issued. A certificate of commencement is awaited.

All Saints, Hassop – Grade I listing – proposed meeting room to rear of church. Updated drawings are still awaited from the parish.

St Hugh of Lincoln, Lincoln – Grade II listing – repairs to stonework and tower. Steeplejacks have carried out an inspection of the stonework, tower and gable cross and have provided a budget estimate for a full repair, including scaffolding. The parish is considering applying for grants. As it is unlikely that the repair work will be completed before the Winter, Mr Rogan advised that a stone mason will be required to remove any loose material via a cherry picker or debris netting could be installed. Mr Rogan is hoping to arrange for a specialist stone survey to be carried out in order to understand why stonework is performing poorly to avoid repeating past mistakes. It would include petrographic analysis, stone identification, recommendations on replacement stone and mortars to be used, identification of decay and causes. Mr Rogan advised that he did not consider a structural engineer was required.

St John the Baptist, Melton Mowbray – Grade II listing – as advised previously, the parish has met with Sophie Andreae of the Patrimony Committee about installing a covered level access to the east side of this grade II listed church. This is the plainest elevation and faces away from the town. A ramp cannot be installed to the main entrance as the flight of 3 steps is too close to the pavement. Concerns have been raised about the parish’s choice of architect and their apparent lack of experience working on historic buildings. A gentle conservation led approach would be preferable to further “modernisations”. A detailed submission is awaited from the parish although there will be a delay owing to a change in parish priest.

St Augustine, Apostle of England, Nottingham – Grade II listing – the parish has been out to tender for re-roofing and allowances for concrete repairs. Unfortunately only one company responded with a ridiculously high tender. The repairs were subsequently split into internal and external repairs to tender separately to roofing contractors and concrete repair companies. Only one company has responded to the external repairs quoting £250k to re-mastic asphalt the roof. This still seems extremely high. Other options have been considered. The church was never finished; it was intended that a pitched roof would be installed which would cover the domes. The church is on the Heritage at Risk Register. Repairs will be dependent on grant funding and this requires parish input.

St Barnabas Cathedral – Grade II* Listing – an initial grant application has been successful with an award of £71.1k towards investigation and interpretation work to record and understand Pugin’s original design work.

The walls are being scanned with specialist equipment invented by NTU’s physics department. It is non-invasive and works from a distance. This, along with traditional paint investigation, will enable a virtual model to be produced. Ultimately the results of this research will be used to put together a bid for a larger grant application. Owing to mapping, lining paper will have to be used if Pugin’s decorative scheme is to be recreated. It was also noted that not all of the decoration in the Blessed Sacrament Chapel is designed by Pugin. The wider Cathedral site is being considered and this is being led by Heritage Lincolnshire.

St Barnabas Cathedral, Nottingham – Grade II* Listing – water leak. Severn Trent Water has now repaired the leak and contractors have filled the void under the concrete slab base of the Cathedral courtyard and reinstated the paving.

Our Lady of Perpetual Succour, Bulwell – Possible candidate for listing - Sacristy refurbishment. A detailed submission is awaited.

Holy Souls, Scunthorpe – Possible candidate for listing – the parish would like to install stained glass in the windows at the back of the church in memory of Deacon Bernard. Detailed designs were reviewed at the last meeting. It was agreed that the dedication was too long and should be in keeping with other dedications to the church. Since the last meeting an amended dedication has been agreed.

Our Lady of Lourdes, Ashby de la Zouch – Grade II listing – further to a recent inspection by the Fire Service, the parish wishes to install handrails to the church steps. Handrails would match the railings at the side of the church and owing to the width of the steps would comprise a rail to each side and one to the centre. Photographs were available at the meeting. Drawings, although requested, were not received. The Committee agreed that upon receipt of the drawings the statutory consultation could commence.

Our Lady of Victories, Market Harborough – Grade II listing – lighting scheme. The parish priest, a parishioner and the lighting designer, joined the meeting. The lighting system installed c2004, consisting of low-voltage halogen lights, requires replacement. The high level of failure of transformers and lamps has been a significant and costly maintenance problem and it has proved expensive to run. The new system will comprise LEDs which are low maintenance and energy efficient. Lights will be controlled by switches rather than computer software, with separate circuits including colour coded ones for use by different users eg church cleaners, will be dimmable and enable the highlighting of key elements of the church to enhance their significance. The new fittings will look similar to the existing ones and will be located at high level, mainly by the roof trusses. The lighting is designed to throw light up to the ceiling and across to the walls, as well as down, to provide indirect lighting. Cabling will be placed sensitively and any that runs over a wall surface will be painted to match the wall. Generally cable runs are at eaves level. Some of the existing longer cable runs may be retained but the majority will be new and kept to a minimum. The main lighting will light downwards giving the congregation sufficient lighting levels to read. The lighting to the Sanctuary will be brighter at 200 lux and individual spotlights will highlight points of liturgical or architectural significance. Lighting to the choir loft will be sufficient for the musicians. The number of fittings has been carefully considered and is required to create interest. The scheme is as future proof as possible and should serve the parish for the next 20/25 years. Those fittings that are against the wall will be white, and those that are against wood will be black. Currently all fittings are black. The proposal includes making good where ceiling lights under the gallery are being removed and not replaced. The emergency lighting over the 3 exit doors will be non-maintained, replacing the existing maintained lights that can cause a nuisance. A further report including photos will be provided in order that the Statutory Bodies can be consulted.

St Mary's, Loughborough – Grade II listing – fire alarm system to church. Following concerns being raised a fire risk assessment of the church and presbytery has been carried out by a specialist firm. For the church a category M system has been recommended. This system has no automatic detectors and relies on occupiers raising the alarm using strategically placed manual call points (break glasses). The parish's preferred contractor has experience of working on listed buildings and it would be a wireless system. A diagram showing the locations of the MCPs and Sounders was available at the meeting. Photographs of the elevations, although requested, were not received in time for the meeting. Upon receipt of these they will be circulated by email to the Committee seeking approval, rather than waiting for the next meeting. The statutory consultation can then commence.

St Mary's Derby – Grade II* listing - possible restoration of interior of church including artwork. The parish is considering various internal repairs and met with Mr Rogan earlier this year. It has been suggested to the parish that they approach Mr Leaney for specialist advice.

Owing to the church's listed status a suitably experienced conservation architect should oversee the project, rather than the parish's buildings committee. Mr Leaney has visited the church and advises it is early days. A submission is awaited.

St Mary's Derby – Grade II* listing – disposal of neighbouring Convent by the Institute of Our Lady of Mercy. The Sisters are proposing to lease the Convent to a local charity. The charity also wants to use a piece of parish land between the church and convent, that has been used by the Sisters with permission, for a creche garden/courtyard. The parish is happy to agree to this request and legal advice is being taken in order to ensure rights are not acquired.

St Mary, Louth – Possible candidate for listing – the proposal to alter the disabled access has been put on hold owing to wet rot being discovered in the church floor. The parish has asked Mr Gillick of architects Gillick Brothers to visit and advise.

The Good Shepherd, Woodthorpe – Grade II* listing – Heritage at Risk register. Ms Hanna Good, Heritage at Risk Projects Officer for Historic England, has contacted the parish for an update and would like to visit in the coming months to re-assess the condition of the building. The parish is intending to instruct Price and Myers structural engineers, to re-inspect the building and prepare a condition report with recommendations. This will focus on the ongoing problems with the reinforced concrete window columns and mullions.

Diocesan Archivist – the Committee was advised that Canon Dolan had come out of retirement to look after the Diocesan Archives for the time being. This follows the resignation of Father McBrien. Dr Souto advised it may be possible to secure the assistance of a PhD student to digitalise the Archives and this could be looked into in due course.

Meeting of Thursday 5th December 2019

Our Lady of Lourdes, Ashby-de-la-Zouch – Grade II listing – the statutory bodies did not wish to comment on the proposed tiling of the floor to the undercroft and a determination and faculty have been issued. Work has now been completed and a certificate of completion has been received.

Our Lady of Lourdes, Ashby de la Zouch – Grade II listing – handrails to church steps. The statutory consultation commenced and Historic England and the Victorian Society did not wish to comment. The Senior Conservation Officer at NWLDC requires that the handrails extend 300mm onto the upper landing to ensure they comply with Document M. He has since suggested a revised design comprising the installation of two handrails only, 1.8m apart, forming a single escape flight similar in width to the door opening. It would require one less handrail. The Committee considered this proposal and would prefer one central handrail to avoid making the edges of the steps redundant.

English Martyrs, Bakewell – Grade II listing – closure. A decree has now been issued by the Bishop that the church be transferred to a secular but not unbecoming use on Sunday 24th November 2019. The property will be marketed for sale.

St Norbert's, Crowle – Possible candidate for listing – following the Committee's agreement to the internal decorative scheme proposed by Mr Leaney, Eskdale Restoration commenced on site w/c 28th October 2019 and the works will be finished before Christmas. The woodwork has been included in the scheme. The parish has insufficient funds to restore the ceiling which has been overpainted for the time being.

St Mary Crowned, Glossop – Grade II listing – re-location of toilet in former link to presbytery. Following the statutory consultation, during which no adverse comments were received, a determination and faculty have been issued. A certificate of commencement is awaited.

St Mary Crowned, Glossop – Grade II listing – re-ordering of the church to create a new toilet area and narthex, internal repairs to plaster and paintwork of walls and ceiling and refurbishment of timber pew platforms within the main body of church. Following the statutory consultation, during which no adverse comments were received, a determination and faculty have been issued and the architect is out to tender. A certificate of commencement is awaited.

All Saints, Hassop – Grade I listing – proposed meeting room to rear of church. Updated drawings are awaited. Mr Rogan advised the Committee that he had been approached by the parish and will visit early in the new year with a view to becoming the architect for this scheme.

St Hugh of Lincoln, Lincoln – Grade II listing – repairs to stonework and tower. The parish has been out to tender and it will cost c£330k. The parish will apply for Lottery funding in February 2020. The church has been added to the Heritage at Risk register which should assist. A discussion followed about Heritage Action Zones. It is not believed that places of worship are included in this funding but Mr Rogan will check. The successful contractor has been asked to erect pavement level temporary protection in case any more of the previous cementitious repairs come loose owing to frost. This protection will form part of the full scaffolding in due course.

Our Lady of Victories, Market Harborough – Grade II listing – lighting scheme. It was agreed at the last meeting that subject to the lighting consultant providing additional documentation for the statutory bodies the statutory consultation could commence. The agreed information was subsequently received and following the statutory consultation, during which no adverse comments were made, a determination and faculty have been issued and a certificate of commencement is awaited.

St Augustine, Apostle of England, Nottingham – Grade II listing – roof repairs. The church is on the Heritage at Risk Register. Owing to continuing water ingress, it is understood that the parish has obtained a quotation for a fibreglass covering with a 15 year insurance backed guarantee, which it can just about afford. Mr Rogan advised that he will meet the installer on site to clarify what areas are included. It is a pragmatic approach and while not like for like it probably won't look any different. It really needs to be a liquid to cover the domes effectively.

St Barnabas Cathedral – Grade II* Listing – HLF multi phased grant application. The initial grant is being used to investigate, interpret, record and understand Pugin's original design work. The project value is £100k and Nottingham Trent University are a project partner providing skills and equipment. Mr Leaney advised that the earliest paint found in the nave is a spring

green. A sample was circulated at the meeting. The Cathedral has appointed a heritage mentor to help with heritage activities and Heritage Lincolnshire remains involved with the project. The wider Cathedral site is being considered and this is being led by Heritage Lincolnshire. Owing to the current structural problems with Willson House and its close proximity to the Cathedral it is also being included in these deliberations. Stakeholders include the Diocese and the Bishop. Proposals include creation of a visitor centre, café, museum and archive.

The Good Shepherd, Woodthorpe – Grade II* listing – Heritage at Risk register. The parish is intending to instruct Price and Myers structural engineers, to re-inspect the building and prepare a condition report with recommendations. This will focus on the ongoing problems with the reinforced concrete window columns and mullions. The parish has asked the diocese for suggested professionals to assist and Mr Rogan has been put forward. There is a cyclical need for repair.

St Mary's, Loughborough – Grade II listing – fire alarm system to church. Photographs of the elevations, although requested, were not received in time for the last meeting. It was agreed that upon receipt they would be circulated by email to the Committee seeking approval, rather than waiting for the next meeting. Following receipt and one sounder location being altered at the Committee's request the statutory bodies were consulted. No adverse comments were received from the statutory bodies and a determination and faculty have been issued.

St Mary's, Boston – Possible candidate for listing – the parish wishes to install 6 fan coil heaters in the church (2 to the sanctuary, 2 to the nave, 2 to the rear) along with 2 destratification fans. The heaters would be served by the existing boiler. The project is driven out of necessity. The heating is currently provided by heat emitting pipes and the pipework in the cellar is corroded resulting in leaks. The existing joinery is of good quality and the new joinery needs the involvement of a designer as well as a joiner. The grills to the new boxing should be classic rather than gothic.

St Mary's Derby – Grade II* listing - possible restoration of interior of church including artwork. The parish has now received proposals and costings for removal and cleaning of the Lady Chapel Sanctuary ceiling panels and associated mouldings, gilding the Stations of the Cross, condition assessment and proposal for the conservation and restoration of the eight Tomassi Medallions, initial investigations for the Pieta Chapel ceiling panelling, diaper and Pieta sculpture (two options). Mr Leaney advised on the above matters and circulated his report. The Tomassi medallions are very fragile with paint peeling off and with radiators underneath, with no shelves, they are vulnerable. They are on solid wood panels so could be removed. The Committee cautioned against their removal in case they become lost. Test areas of the Lady Chapel sanctuary ceiling have been successfully cleaned. The Pieta Chapel is painted with modern white emulsion paint. Two stations of the cross are damaged, possibly by water ingress. The church does not need replastering. In addition, Mosaic Restoration has reported on the geometric and encaustic tiling to the Sanctuary floor, some of which is in very poor condition. The tiling has failed owing to previous structural movement and some of the floor areas contain trip hazards which should be addressed as soon as possible. While the tiles seem quite old, from 1850-60, they may not be in their original location, probably originally bedded in lime and later moved after 1880 to their current location and repositioned using a rich cementitious mortar onto

a rather poor, weak substrate. The slightly smaller top area of tiling requires 70-80% replacement and the larger section 30-40% replacement. The parish would like the HCC to visit St Mary's to provide advice and review the proposals in more detail. It was agreed that this Pugin church deserves attention and support and the next HCC meeting would be held at St Mary's, on a Thursday in February 2020. The upgrading of the sound system, which was carried out without approval, can also be reviewed at this time.

St Norbert's, Crowle – Possible candidate for listing – Water ingress to church basement. Following a prolonged period of heavy rain there has been water ingress into the church basement, the pump having failed. The parish is currently looking at ways to prevent this happening in the future.

All Saints, Hassop – Grade I listing – following the 2015 inspection, carried out by Peter Rogan & Associates, further specialist inspections are being undertaken in order that the Committee can be updated. In the meantime the parish has arranged for clearing and like for like repairs of rainwater goods.

St Joseph's, Leicester – Grade II listing – the organ has been damaged by water ingress owing to a roof leak. The leak has been repaired and Fr Stephen Dye consulted about the organ which will be repaired as soon as possible.

St Mary, Louth – Possible candidate for listing – following the discovery of wet rot to the church floor, Mr Gillick of architects Gillick Brothers has arranged for repairs to be carried out by Rodden & Cooper. Decayed wood has been carefully removed and the remaining and new floorboards and joists have been treated with fungicide and wood preserver. Moisture must be allowed to dissipate, either by ventilation holes or breathable carpet tiles, and this is being dealt with.

St John the Baptist, Melton Mowbray – Grade II listing – the stained glass window to the Sanctuary, that was originally installed back to front, is being repaired by Derek Hunt. Mr Hunt reported on the window in December 2016 when the parish first raised concerns about its condition.

St Barnabas Cathedral, Nottingham – Grade II* listing – a diagonal crack to the Cathedral spire was noticed during the quinquennial inspection. A further high level inspection has been carried out with the assistance of a structural engineer. The structural engineer advises that the crack appears to be old but recommends it be pinned to provide longer-term comfort, especially since the crack cannot easily be routinely inspected. A quotation has been received. The bulk of the cost is for the flying scaffolding which is required in order to pin it.

St Barnabas Cathedral, Nottingham – Grade II* listing – the Cathedral and its architect are being contacted by Sophie Andrae of the Patrimony Committee of the Catholic Bishops' Conference of England and Wales. During 2020 a Cathedral Fabric Survey will be undertaken which will provide a comprehensive picture of the condition of our cathedrals. It is hoped that this survey will result in further government funding being made available for cathedrals.

MEMBERSHIP

- Rev Canon E Jarosz MA VG, Parish Priest, HCC current Chair, member of the Cathedral Chapter, member of the Bishop's Council, College of Consultors, Council of Priests, Board of Directors, member of the Ecumenical Commission, Inter-religious Co-ordinator, member of the Ecclesiastical Education Commission, member of the Building and Sites Committee and Health and Safety Committee, took over as Chair of the HCC following the resignation of Monsignor McGovern.
- Rev P McBrien BSc, member of the Council of Priests, Liturgical Commission Secretariat, Departments of Art and Architecture Convenor, Formation, NDLC Periodical "Litnews", editor Diocesan Year Book, former Information Officer, former Master of Ceremonies. (*amateur heraldic designer*) and member of the Building and Sites Committee. **Resigned June 2019.**
- Ms Margaret Goodall, MA(Oxon), MSocSc, IHBC, appointed to the HCC after consultation with the Joint Committee of National Amenity Societies (JCNAS). Churches Officer at the Victorian Society (1995-1999); Conservation Officer at the War Memorials Trust (2000-2003), 2003-2013 Senior Cathedrals Officer in the Cathedral and Church Buildings Division (Archbishops Council, Church of England) and Deputy Secretary of the Cathedrals Fabric Commission for England and since May 2013 Education and Training Manager at the Society for the Protection of Ancient Buildings (SPAB).
- Mr Roy M Lewis, BA (Hons), MA(Arch Consv), MRTPI, IHBC. BA (First Class Honours) Town and Country Planning, Trent Polytechnic, 1978. MA (Distinction) Architectural Conservation, De Montfort University, Leicester, 1996. Member of the Royal Town Planning Institute (MRTPI) since 1980. Member of the Institute of Historic Building Conservation (IHBC) since its inception in 1997. He sits on the East Midlands Branch Committee of the IHBC and represents the Institute nationally on the Urban Design Alliance (UDAL). He has been employed as a Conservation Officer for the following Local Authorities: Chesterfield Borough Council (1985-8), Gedling Borough Council (1988-9), Newark and Sherwood District Council (1989-2001). From 2001-2002, he worked as a consultant for Latham Architects, specialising in conservation and urban design. He is now in partnership – Grover Lewis Associates – actively involved in Town Planning and the Built Heritage matters.
- Mr Peter Rogan, BA DipArch(Leics) PGDipArchPrac ACIOB MCIAT AABC RIBA, as architect member. He is a Chartered Architect, Chartered Architectural Technologist and Architect Accredited in Building Conservation. CIAT East Midlands Committee Member 1996-2004 and Hon. Regional Secretary 1998-2004, representing the Institute on the East Midlands Construction Industry Council and winner of CIAT Gold Award in 1999. Member of SPAB and former East Midlands Committee member. Trustee of the Derbyshire Historic Buildings Trust and ordinary member of other amenity societies including the Nottinghamshire Buildings Preservation Trust, the Twentieth Century Society. Member of the Derby Diocesan Advisory

Committee for the Care of Churches since 2004. He has worked in private architectural practice for over 20 years, predominantly in the care and sensitive redevelopment of historic buildings.

- Mr Nigel Leaney, Practising Artist/Craftsman and extremely talented and knowledgeable conservator.
- Rev Alex Adkins MA PGCE VF, Parish Priest, representing the Diocesan Liturgical Commission.
- Mr Edward S Poyser, BA FCA, Diocesan Financial Secretary (Full member as well as HCC Secretary). **Resigned June 2019.**
- Rev Stephen Dye BA STB VF, Parish Priest, on the nomination of the Council of Priests.
- Mr Peter J L Smith BSc (Hons) Social Studies (Geography and Sociology, Salford University, 1973), Post Graduate Diploma in Town Planning, Trent Polytechnic, 1975, Member (now retired) of the Royal Town Planning Institute since late 1970s, Affiliate Member of the Institute of Historic Building Conservation, Planning Assistant, Policy and later Development Control, Nottingham City Council, 1975-2002, Principal Conservation Officer, Nottingham City Council, 2002-2012, retired 2012. Now a member of Nottingham Civic Society with a passing interest in planning applications in the City.
- Dr Ana Souto (BA Art History, MA, PhD Art history, PhD Spanish and Latin American Studies), Senior Lecturer at Nottingham Trent University since 2007. Her research interests lie in architecture as a cultural manifestation of national identity. In this context Ana dealt with the search for national identity in post-revolutionary Mexico, and the 1929 Iberoamerican Exhibition in Seville. More recently, her research deals with architecture and its relationship with memory, manifested in the construction of memorials, museums and the maintenance/ destruction of traces. These themes are currently been analysed using participatory methods and co-production of knowledge as part of multidisciplinary approaches and collaborations. She has supervised a number of PhDs in the area of conservation of heritage, and is currently a Panel Member of Nottingham Heritage partnership (Carrington Street Area Townscape Heritage Scheme). Her research has been published in academic peer review journals, and disseminated through international and local exhibitions. Representing architectural or art historian with knowledge of 19th or 20th century ecclesiastical architecture and design.
- Fr Denis Labartette IC appointed to the Committee as a member of a religious congregation whose congregation owns property in the Diocese. Fr Denis is a Rosminian based at Grace Dieu Lodge in Thringstone.
- Mr David Lawes, Diocesan Chief Operating Officer. **Appointed September 2019.**

LISTED BUILDINGS

BUILDINGS LISTING GRADE	I	II*	II
Churches	1	3	17
Private Chapels	-	-	4
Presbyteries	-	-	11
Church Halls	-	-	1
Total Listed Buildings = 37			

BUILDINGS CONSIDERED AS BEING WORTHY OF CONSIDERATION FOR LISTING AND REQUIRED TO APPLY TO THE HISTORIC CHURCHES COMMITTEE ON A NON STATUTORY BASIS BY THE BOARD OF DIRECTORS

Churches	14
Private Chapels	-
Presbyteries and other structures	4
Church Halls	-
Total Buildings = 18	

FINANCE

The running costs of the Committee during the year 2019 are borne by the Diocese and are not separately identified. The Secretary and Administrator and Minutes Secretary are the only persons directly employed by the Diocese and encompass HCC matters in their normal duties as Diocesan Financial Secretary and Property Manager respectively.

APPEALS

None.

ENCLOSURES

Minutes of the meetings for the year ending 31st December 2019.

RECORDS

All Committee Records are available for Public Inspection by arrangement.

ANNUAL REPORT

Signed by Rev Canon E Jarosz MA VG
Chair

Signed: Dated:

Signed by Mrs Rachael Oxspring
Secretary

Signed: Dated: